



Project Status Report

Status as of March 24, 2017

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Summary

Item	Current Status	Prior Status	Status Notes
Overall Status	Yellow	Yellow	The overall status for the project remains Yellow due to Financials, Integrations (NSHE and Campus) and Financials Reporting. Please refer to the detailed status below.
❖ Overall Status – Functional Lanes	Green	Green	HCM
	Green	Green	Payroll
	Green	Green	Time Tracking
	Yellow	Yellow	Financials: Overall Status remains Yellow based on the status of Budgeting and the status of reporting. Other functional areas remain green. The Payroll Accrual issue was presented to the Project team. P3 testing started this week in Expenses, Procurement, and Grants. The focus for the following week is on P3 testing support, report development, budget configuration, and PCard configuration.
❖ Overall Status – Technical Team	Green	Green	Audit
	Yellow	Yellow	Integrations (NSHE): 2 NSHE integrations are behind schedule and we have taken steps to fast track the development to meet our P3 test cycle.
	Yellow	Yellow	Integrations (Campus): Three campuses current have integrations at risk. The PMO is monitoring the status weekly and will continue to work with the campuses until resolved.
	Green	Green	Conversion (Financials)
	Yellow	Yellow	Reporting: Report development has slowed due to addressing new or adjusted requirements on FIN reports. The team is also supporting testing and resolving failed scenarios. The reporting team is participating in a workshop with a SCI resource who is covering financial data sources and will mentor them on several reports remaining to be developed.

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Item	Current Status	Prior Status	Status Notes
	Green	Green	Security
❖ Overall Status – Training & Outreach	Green	Green	Training
	Green	Green	Change Management/Communication
	Green	Green	Testing
Schedule	Yellow	Yellow	The status for Schedule is Yellow due to Financials. Please refer to the detailed status below.
❖ Schedule	Green	Green	HCM
	Green	Green	Time Tracking
	Green	Green	Payroll
	Yellow	Yellow	Financials: Status remains Yellow based on the status of Budget configuration and reporting.
	Green	Green	Technical Team
	Green	Green	Change Management/Outreach
	Green	Green	Audit
Budget	Green	Green	As of 2/28: SCI Hours % Complete: 74% of budget Project Plan % Complete: 76% complete
Personnel	Green	Green	The status of Personnel is Green. Please refer to the detailed status below.
❖ Personnel	Green	Green	HCM
	Green	Green	Payroll
	Green	Green	Time Tracking
	Green	Green	Financials
	Green	Green	Technical Team
	Green	Green	Change Management/Outreach
Project Risk	Yellow	Yellow	The status of Project Risk remains at Yellow due to Technical Integrations. Please refer to the detailed status below.
❖ Project Risk	Green	Green	HCM
	Green	Green	Payroll
	Green	Green	Time Tracking

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	Green	Yellow	<p>Financials: The status has been moved back to GREEN. We still have some risks but mitigation plans are in place and active. We continue to monitor several specific risks:</p> <ol style="list-style-type: none"> 1. PERS Reduction design. Still working on reports to support the PERS configuration. 2. Payroll Accrual - ongoing issue. Solution to be presented to the campuses next week with a recommendation to the ESC the week of April 3rd.
	Yellow	Yellow	<p>Technical Team: We have some key risks with several NSHE and campus owned integrations that have impact on this pillar. These risks are being monitored closely to prevent any impact on the timeline. All risks are documented in JIRA.</p>
	Green	Green	<p>Change Management/Outreach</p>

Color Key	
Red	Project timeline is experiencing significant delay (4+ weeks) to schedule or project deliverables for critical tasks.
Yellow	Project timeline is experiencing a 2-4 week delay to the schedule or project deliverables for critical tasks.
Green	Project plans and activities are on schedule and issues and risks are being managed. Delays are less than 2 weeks for any critical tasks.

Key Accomplishments

Area	Accomplishment /Activity
HCM	<ol style="list-style-type: none"> 1. Core HCM <ol style="list-style-type: none"> a. Configuration: Addressed the following tickets: Updated Validate - Primary Position Data Report (CNV-358) and Configured WD28 Trigger Change Benefit Elections BP Step if Worker Changes Benefit Groups (HCM-257). The details can be found in JIRA. b. Conversion: Conducted and Participated in bi-weekly P2 conversion calls. c. DA Review Preparation: Completed running of audit reports, fixing errors and filling in the DA Configuration Review Template - Talent, HCM, and Compensation. d. Conversion: Mike and Jeff are working through the Programmatic issues and Error Report Issues. The conversion team is working hard at validating NSHE data files for the P4 build. e. Conversion: Working Conversion JIRA tickets reported by the SME Validation team. The team started the week with 140 conversion tickets. We are closing the week with 127 tickets. SCI addressed 19 tickets. Additionally, the Auto-Termination process is now complete. 2. Benefits <ol style="list-style-type: none"> a. Configuration: Addressed the following tickets: Updated Shared Services Benefit Partner Security Access to be able to run Payroll Reports & View Pay slips (WCR-235). The details can be found in JIRA. b. Conversion: Working Conversion JIRA tickets reported by the SME Validation team. 3. Recruiting <ol style="list-style-type: none"> a. Configuration: Addressed the following tickets: Added New Change Job Requisitions Reason, added a Condition Rule to Streamline the UnPost and RePost Step, and Added a New Validation rule (WCR-130). The details can be found in JIRA. b. Configuration: Working on Offer Letter solution. 4. Absence <ol style="list-style-type: none"> a. Configuration: Configured Team Time Off in NSHE5 for review. Will review with Absence SMEs during weekly call on 3/30. b. Configuration: Changed condition rule for benefits review in the Request Leave of Absence BP. Tested in NSHE5, moved to NSHE3. c. Configuration: Address JIRA tickets TST-17854, CNV-407, TST-19415, TST-19413, TST-20043, TST-20036, TST-17725, TST-17724, TST-18009, TST-18244, TST-20033, HCM-34. d. Conversion: Working with the data team and the SMEs on validating and fixing errors on the absence balance load. Jira Tickets: CNV-393, CNV 395, CNV 394. e. Conversion: Reloaded Absence Balances in NSHE5 and NSHE3. f. Meetings: Cross Functional, NSHE and SCI Conversion Meetings, Absence SME Weekly Meeting, NSHE Leads Meeting.

Area	Accomplishment /Activity
Time Tracking	<ol style="list-style-type: none"> 1. Time Clocks: Had weekly meeting with Accu-Time and continued refining requirements as needed. Continuous development of data needs at the clock, configuring security, and testing of clock punches sent to Workday. Testing of employees with multiple positions has begun, as well as matching in and out punches. Continue to run Maintain Invalid Time Clock Events in NSHE4 to identify unmatched punches. Working on determining which will be the best and fastest method of logging in - finger swipe, or ID and finger swipe. 2. JIRA Tickets: Multiple tickets (HCM, Testing, Conversion, Change Mgmt.). Daily monitoring of tickets is ongoing upon completion. Troubleshooting, reconfiguration, retesting and fixing of assigned tickets. 3. P3 Playbacks: Attended and participated in 3 days of Playback sessions. 4. E2E Testing: Completed first week of End to End Testing and addressed issues as needed. 5. Meeting with DRI: Worked with Financial, HCM and Payroll teams to work through issues/questions for meeting with DRI set for 3/28. 6. Workday Meeting regarding Work Tags: Had meeting with Workday for them to provide proof of concept and show progress to date on the work related to the Time Tracking Worktag brainstorm. 7. Delivery Assurance: Worked on auditing tenant and completing documentation needed for Workday DA review.
Payroll	<ol style="list-style-type: none"> 1. Data Loads for P3 - validation issues resolved. 2. E2E Test Planning: Continued to verify all loaded Payroll scenarios for correct formatting and corrected some Integration scenarios with more detailed instructions. 3. PERS Reporting - SCI has provided logic for attaching the PERS code to a run result to support PERS reporting. 4. SCI configured mid-term academic pay and it was available for demonstration during Playbacks. SCI has confirmed we can reproduce the calculations from NSHE's test cases. Additional testing continues. 5. Payroll Parallel: The Workday half of the Practice Parallel is complete: the payroll is calculated and Workday reports are available. For the NSHE portion of the Practice Parallel, John has provided a file and SCI will update the format to work with the Compare tool. The SCI team began populating the compare tool with NSHE on Thursday. Drago and Steven got the compare tool working for the sample population and a full population. 6. JIRA Tickets: Multiple tickets (HCM, Testing, Conversion, Change Mgmt.). Daily monitoring of tickets is ongoing upon completion. Troubleshooting, reconfiguration, retesting and fixing of assigned tickets. 7. P3 Tenant: Continued smoke testing, Enter Time of all types of scenarios (ie Work Study, Shift Differential, Negative results, Comp time, Overtime, Exception Pay, Hazard, Holiday, multiple jobs, etc.), Logged issues found for configuration changes, Ran History Pay Calculation, Complete, Regular Calculated for both Periods) and checked Pay Results for accuracy. 8. Payroll Calculations: Nightly Pay Calculations run for both pay cycles and will continue through End to End testing so testers will check Pay Results for accuracy. 9. Meetings: HCM Conversion Meetings (2x weekly); ADP Bi-Weekly Meeting.

Area	Accomplishment /Activity
Financials	<ol style="list-style-type: none"> 1. Banking <ol style="list-style-type: none"> a. Outstanding checks from the legacy system were loaded into P3 and validated by campus SMEs. b. Completed all outstanding P3 configuration and validation. c. Test scripts for P3 created for ACH and Positive Pay integrations. d. Consensus obtained from campuses on how best to process/handle monies that come into the bank with netted numbers. e. Banking SMEs continue to stale date their old outstanding checks. f. Developed "Touch Point Banking" for end to end testing. g. Another ACH test file was run and adjustments were made. h. First notice rules are being configured for bank statement reconciliation (on-going effort). i. Working with campus for insight for use case of WD27 "Return Payments" report. 2. FDM <ol style="list-style-type: none"> a. Updating FDM in Workday based on load issues and coordinating with Campus users for WAX updates. b. Coordinated conversion data validations in P3 for beginning balances & journals. c. WAX updated with most recent Advantage data and has been reopened for ongoing updates - prep for P4. d. Received comments re: FDM Governance proposal from controllers. e. Data validation for P3 underway. 3. Financial Accounting <ol style="list-style-type: none"> a. Prepared draft Balance and Activity reports based on meeting with Matt reviewing WD capabilities for test development. b. Continue work on month end and Dept. Accountant P3 test scenarios. c. Met with UNLV staff re JV loads into Advantage. d. Received and reviewed campus specific checklists for period close and security roles. e. Review of campus monthly checklists and start of Workday set up. f. Ongoing data validation. 4. Budgets <ol style="list-style-type: none"> a. Met with DRI to finalize fringe rate configuration and accounting for P3 testing. Will post with first payroll cycle. b. Researched and identified issue with validation rule that was blocking budget amendments - rule was removed for now. c. Researched several budget check issues that were identified and corrected by SCI. d. Supporting testers for budget check and for new project budget setup. 5. Assets <ol style="list-style-type: none"> a. Scenario Review Completed. b. Testing Support.

Area	Accomplishment /Activity
	<ul style="list-style-type: none"> 6. Projects <ul style="list-style-type: none"> a. P3 Testing Support. b. Project Phases being updated. c. Customer Accounts & Contracts. d. Created and resolved FIN-2170 which requested Roles be removed from NSHE1 and NSHE3, as well as one key addition (Customer Administrator for DRI). e. Completed mockup of BIRT layouts for Customer Invoice and Customer Statement. f. Completed P3 tenant validation and marked as 'Resolved'. 7. Expenses <ul style="list-style-type: none"> a. Test Scenarios are complete. b. Validation is complete. On problem noted on all but one BP is that the final budget check is missing. See validation check list note. c. Travel Card - Transactions have been loaded for CSN - I have been asked to review them. 8. Grants <ul style="list-style-type: none"> a. P3 Testing support. 9. Procurement <ul style="list-style-type: none"> a. P3 Tester support. b. Resolved Dell Punch-out Integration Issue in NSHE3. 10. Suppliers <ul style="list-style-type: none"> a. Procurement/Supplier Accounts P3 test scenarios delayed. b. Test of supplier account in-box filters working.
CM/Outreach	<ul style="list-style-type: none"> 1. Training <ul style="list-style-type: none"> a. Attended end to end testing sessions in Vegas. b. Curriculum job aid development continues with the focus on job aid design in support of End to End testing. c. Completed first draft of 'Getting Started Guide'. d. Completed updated draft of Curriculum Delivery Plan utilizing updated role assignments. e. Began project plan for Centralized Training Server/intranet. 2. Testing <ul style="list-style-type: none"> a. Meetings: Participated in various meetings with FIN, HCM, Payroll and Tech teams, SMEs, and PoCs. b. Team Support: Worked with the consultants, the project teams and the POCs during testing. Created schedule of integration runs. Reached out to testers to keep scenarios on track to meet deadlines. c. Tester Support: Continued to communicate to testers regarding the weekly test schedule and location. Answered various questions received from the testers. Provided tester support in the labs. d. Close-out of System Test: Close out continues for on hold, Not Started, and In Progress items.

Area	Accomplishment /Activity
	<ul style="list-style-type: none"> e. Two additional weeks of on-site testing is in progress. f. Continued discussions on User Acceptance Testing. 3. CM-Communication <ul style="list-style-type: none"> a. Onsite support P3 Testing Support in Reno and Henderson. b. CM Toolkit #4 out for review. c. Planning for UAT with Campus Points of Contact.
Technical	<ul style="list-style-type: none"> 1. FIN Conversion <ul style="list-style-type: none"> a. Held meeting to discuss Award Budget Conversion. b. SCI provided DGW template for Award Budgets. 2. Integrations <ul style="list-style-type: none"> a. Scheduled BAI integration in NSHE3 to load daily bank statements for End to End testing. b. Completed Delivery Assurance Build reviews on Bank Reconciliation, Hometown Health Enrollments, ADP Tax Filing - Periodic, ADP Tax Filing - Quarterly, and Sierra-Health and Life Enrollment integrations. c. Completed analysis of the PCard/travel card integration and determined that the two types of transactions can be split out. d. Unit testing of Financial check forms. 3. Reporting <ul style="list-style-type: none"> a. PERS report reviewed in detail and transitioned to integration team. b. SCI financial reporting resource joining project to assist with priority financial reports.

Upcoming Activities

Area	Dates	Upcoming Activities
Core HCM	3/27/2017-3/31/2017	Complete 5 Feedback / Design Enhancements Changes. Working on tickets: HCM-229, HCM-198, HCM-146, HCM-141, HCM-127, HCM-171, HCM-167, HCM-178, HCM-123, HCM-223, HCM-169, HCM-243, HCM-242, HCM-86, HCM-235, HCM-145, HCM-143, HCM-165, HCM-168, HCM-88, HCM-48, and FIN-1935.
	3/6/2017-3/10/2017 (Delayed)	Manually Enter HCM Fallout Records.
Benefits	3/27/2017-3/31/2017	Complete 2 Feedback / Design Enhancements Changes. Working on tickets: WCR-202, HCM-195 (Pending Requirements), HCM-189, HCM-245, and HCM-60.
	3/6/2017-3/10/2017 (Delayed)	Manually Enter HCM Fallout Records.
	3/20/2017-5/1/2017	Conduct End to End Testing.

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Recruiting	3/27/2017-3/31/2017	Complete 5 Feedback / Design Enhancements Changes. Working on tickets: WCR-138, WCR-88, WCR-124, WCR-143, and HCM-70.
	3/20/2017-5/1/2017	Conduct End to End Testing.
Absence	3/20/2017-5/1/2017	E2E Testing.
	3/20/2017-3/25/2017	Continue work on changes to Faculty Sick Accrual. Pat met with HRAC on 1/19, and a document is being developed for review and approval before the next HRAC meeting.
	Ongoing	Continue testing proposed solution for Worker's Comp buyback with Payroll.
Time Tracking	Ongoing	Continued work on determining and solutioning Work Study requirements.
	3/20/2017-5/1/2017	End to End Testing.
	3/10/2017	Collaborate with Workday on implementing Worktag brainstorm re: Worktags for those with multiple account lines.
	TBD	John to check on OT requirements for those getting paid less than 1 1/2 times the minimum wage - needs to meet with Legal (HCM-40).
Payroll	TBD	Configure Work Study. SCI is prototyping a calculation to determine the award for a student from a generic time entry code.
	Week of 3/20	Payroll Parallel Initial Compare to begin Variance Research.
Banking	1/11/17 FIN-1688 assigned to Yvette	PayModeX integration assistance: Yvette is creating invoices for suppliers with a PayMode settlement type for each institution for further testing of the PayMode integration.
	24-Feb	B of A received the PayMode spend analysis for all 8 institutions and is working internally on next steps before reaching out to Banking project team.
	Ongoing	Positive Pay, ACH integration testing to be expanded across all institutions.
	Ongoing	Gathering transaction information to start configuring first notice rules specific to each institution.
	Ongoing	PS Check detail will be brought into WD so auto reconciliation will incorporate the PS student checks. (JIRA TCH-1911).
	6-Mar	Tenant Configuration Validation.
	3/20-3/24	Uploading Bank data EIB Template to NSHE3.
FDM	TBD	Develop plan for updated and verifying crosswalk mapping between P3 and P4.
	20-Feb	Consolidate feedback to FDM Governance proposal and reissue document.
		Establish Governance committee and submit outstanding requests.
Financial Accounting	30-Mar	Continue build of period close by company into tenant.

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		Work on campus Allocations and JV Loads for testing.
		Continue to develop use cases and test ISP functionality.
	30-Apr	Continue to work on month end close. Then plan on year end close.
		Shared Governance continuity plan presented to controllers - awaiting feedback.
Budgets	Week of 3/27	Hold budget training (playback) sessions via Blue Jeans.
	27-Mar	Develop P3 Budget SME test scenarios for JIRA loading.
	29-Mar	Develop and distribute Position Budget EIB for institution data gathering and load.
	TBD	Continue workaround development and testing for identified budget issues include: PERS wage reductions not encumbering.
	TBD	Support DRI testing of fringe rate accounting after payroll posting.
	TBD	Configure and test budget year-end rollover configuration.
	TBD	Configure and test budget sweep allocations.
Assets	31-Mar	JIRA Started configure P3 for asset disposal item to alert OSP when gain on sale of Grant asset exists.
	23-Mar	Working on Report scenarios for assets.
	17-Mar	Need to create/Plan EIB load of Responsible Person, Last Inventory date and Grant Disposal Requirements, and correct Asset Acquisition and Asset Class conversions. FIN-2110.
	31-Mar	Coordination and development of cut-over plan for assets. Need to address a ledger account for Sensitive Items at year end. Possibly a new ledger account is need for this conversion.
	31-Mar	Conversion - Develop mapping plan for assets in Advantage that are mapped to closed accounts.
Projects	3/31/2017	Meeting with SME's regarding Project Phases and templates for all NSHE Institutions.
	31-Mar	Further discussion required for Project roles having adequate access to invoice detail. i.e.: Project Manager will need to see the invoice detail to be able to review the project in the level of detail necessary for a thorough review. This will be an issue for other functional areas also.
	3/31/2017	Reviewing and compiling Project Reporting needs/requests.
	Ongoing	Started to update Project Configuration Documentation.
Customer Accounts & Contracts	Ongoing	P3 Test support.
	24-Mar	Continue developing additional scenarios for P3 testing related to DRI customer billing.
	TBD	Configure and test Receivable aging worklet.
	TBD - Ongoing	Continue development of detailed step by step procedures and high level process flowcharts.
Expenses	Ongoing	Open Jira Tickets.
	TBD	Testing Financial Admin Assistant Role - ready to test.

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	4-Feb	WD 27 - Possible expense report changes due to new functionality.
	4-Feb	Payment Election - After go live - Audra Kane created a Jira ticket on HCM side for On-boarding.
	24-Mar	Change Request in Progress - 1 received info from institution fo updating instructional text.
	on going	Expense Reports.
		WD 28 - Review new functionality.
Grants	31-Mar	Test Location Worktags - F & A Allocation. Tested general concept with Cynthia. Correct amounts calculated. Will do more in depth testing with Margaret. For the initial test for payroll, location Worktags for the 2 buildings did not appear on payroll transactions. Matt changed configuration to allow location Worktags to carry through on transaction. Payroll will run payroll for 3 employees and will see if location Worktags appear on transaction. 1/19 Tested payroll and grant Worktags appeared on transactions. In general will need to test a larger sample for F & A allocations. Checking with Matt to test larger sample by using EIB. Will be testing this in P3.
	31-Mar	Work on requirements for award budget extracts.
	31-Mar	Completion of outstanding JIRA tasks.
Procurement	ongoing	Continue working on open JIRA tasks.
	24-Mar	Provide BIRT layout for Contract to Developer.
	7-Apr	Procurement and Supplier Accts continue work with SReg team.
	14-Apr	Continued Discussion of PCard requirements.
	28-Apr	Report Requirements.
	1-May	Development of standardized T&Cs for the Business Centers thru NSHE Legal.
Suppliers	2/23/17 - 3/9/17	Began preparation of playback and test scenarios for P3.
	Complete	Testing to begin on new match configuration.
	Fin-2111 with Donna	It has been discussed with Rhonda and David T. that we will need two spend categories set up. One called "Patient Refunds" and another called "Miscellaneous Refunds". We also need two GL Clearing Accounts, one for "Patient Refunds Clearing" and the other "Miscellaneous Refunds Clearing". The reason we need these is because we cannot use a revenue category on a "Ad-hoc Payment" or "Supplier Invoice" or "Supplier Invoice Request".
	complete	Continue State Date Check clean up to become current by go-live.
Fin Conversion	3/7 -4/3	Campus Validation teams continue to update mapping documents and WAX prior to the April validation cycle beginning.
	Ongoing	Reviewing and working conversion JIRA issues.
	29-Mar	Compile feedback from P3 build on WAX extract updates that will be needed for P4.

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	29-Mar	Develop and distribute Position Budget EIB for institution data gathering and load.
	17-Mar	Need to create/Plan EIB load of Responsible Person, Last Inventory date and Grant Disposal Requirements, and correct Asset Acquisition and Asset Class conversions. FIN-2110.
	31-Mar	Coordination and development of cut-over plan for assets. Need to address a ledger account for Sensitive Items at year end. Possibly a new ledger account is need for this conversion.
	31-Mar	Conversion - Develop mapping plan for assets in Advantage that are mapped to closed accounts.
Integrations	March - May	Build DA reviews.
	March	Development on the T2 Parking deduction integration for UNLV. Test file expected on 3/24 for T2.
	March	Continue coding and unit testing of the PeopleSoft Student Financials Integrations.
	March/April	Design and coding of the Student Worker/Work Study integration.
	March	Finalize the coding on the MetLife Enrollment Integration.
	March	Continue Development on integration to PayMode (Supplier Payments).
	March	Development on the PCard/Expense card integration.
	March/April	Finish Design and begin Development of BIRT Reports and Form Layout.
	March	Continue Development on the DETR Integration.
	March/April	Finalize Report and Complete Development on the PERS Employee Contributions Integration.
Reporting	Mar/Apr	Continued preparation for reports to be used in E2E testing via Jira communications. Much time has been spent on communications for reports deemed ready for testing that have different/new requirements.
	Mar/Apr	(In Progress) 42% of HCM and FIN NSHE standard reports are in progress or complete and ready for review (15% in progress, 27% in review). Note change in progress partially due to edits from new/adjusted requirements + splits of Jira tickets to address requested alternate versions.
	27-Mar	Data Governance Meeting.
	5-Apr	Bi-weekly Reporting lane meeting with the campuses.
Training	11/28 - 04/01	Continue job aid assignment and review in preparation for E2E testing.
	3/13 - 3/28	Review Curriculum Deliver Plan with designees.
	03/27-04/06	Review Curriculum Deliver Plan with campus TLG member(s).
	3/13 - 3/17	Prepare communication outlining central training repository solution. Schedule meeting for week of 3/13 to answer any final questions before proceeding.
	3/20 - 3/27	Prepare project plan/checklist for implementation of the Centralized Training Server.

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	3/27-4/3	Meet with NS, Systems to discuss server hardware/network requirements for Training Server.
Testing	3/27/17-3/31/17	Complete documentation to support Unit and System Testing sign-off.
	3/27/17-3/31/17	Continue discussions on User Acceptance Testing within the Test Team and PoCs. Draft an initial UAT test plan for the POCs.
	3/27/17-3/31/17	Participate in functional team, E2E, reporting and integration meetings.
	3/27/17-5/5/17	Monitor testing.
CM-Communication	thru October 2017	Weekly Project Update.
	ongoing	Central Training repository development.
	Thru mid-April	Support P3 Testing labs.
		Supervisory Organization explainer in development.
	Thru mid-April	P3 Testing daily recaps to Project.
	thru April 2017	Continued Planning for UAT with PoCs.

Planned Time Away

Dates	Team Member	Planned Time Away
March 20 – April 7	Samir Mehtaji	PTO
March 27 – 31	Sharon Thygesen	Conference
March 28	Mark Sonntag Cynthia Washburn	PTO
March 28-30	Gail Pitts	PTO
March 29	Tom Davis	PTO
March 31	Audra Kanae	PTO
April 3	Jane Kober	PTO
April 3-7	Leslie Obourn	PTO
April 6-7	Daly Costanza	PTO
April 13-14	Roberta Roth	PTO
April 14	Audra Kanae	PTO
April 20-21	Daly Costanza	PTO
April 21	Roberta Roth	PTO
April 27-28	Kim Beers Chris Mercer	PTO
April 28	Audra Kanae	PTO
May 1- 14	Elora Paik	PTO
May 5	Roberta Roth	PTO
May 12	Roberta Roth Audra Kanae	PTO
May 15 – 26	Mike Johnson	PTO
May 18-22	Roberta Roth	PTO
May 25 – 31	Andrew Ayala	PTO
May 26	Tom Davis Audra Kanae	PTO
June 6-9	Roberta Roth	PTO
June 12-14	Linda Moore	PTO
June 15-21	Matt Garland	PTO
June 21-23	Audra Kanae	PTO

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Dates	Team Member	Planned Time Away
July 3-7	Michele Meador Ursula Price	PTO
July 31-August 4	Kim Beers	PTO

Key Issues <A systematic and comprehensive plan has been developed and will be put in place to address the issues, as well as the timeline that we are now be driving to>

#	Key Issue	Criticality	Owner	Resolution Target Date	Resolution Plan
TCH-1930	Grant in Aid Solution	High	Chris Mercer	7-Apr-17	<p>A conceptual design has been completed for GIA. The next steps are:</p> <ol style="list-style-type: none"> 1) Confirm requirements with HRAC for online form and eligibility. Completed – Agreed to proceed with existing online form as a starting point. 2) Discuss technical options for the online form. Completed – Discussed various access challenges with Employee and Student Access. 3) Review integration options within Workday. Completed – Conceptual design revised. <p>Only outstanding task is to review the conceptual design with campus stakeholders for feedback. This meeting is being scheduled around testing.</p>
TCH-1912	Academic Pay calculations for mid-contract start/end dates	High	Marianne Bealles	28-Apr-17	<p>SCI has configured this and successfully tested NSHE’s provided scenarios. NSHE to unit test the solution in P3.</p>

#	Key Issue	Criticality	Owner	Resolution Target Date	Resolution Plan
HCM-8	Worktag Brainstorm: inability to limit number of Worktags available for override entry via Time Tracking	Highest	John Doetch	14-Apr-17	Detailed design sessions are being conducted with Workday and the project team is identifying a go-live interim strategy.
FIN-1732	Payroll Accrual	Highest	Leslie Obourn	6-Apr-17	The SCI team has prototyped the solution and demonstrated it for the ESC and project team. We have not identified any new requirements or issues. Demonstration to campuses on 3/29.
TCH-1928	Campus Integration: Archibus (Location to employee)	High	Jackie Hess	10-Apr-17	The SCI and project team have approved the Exception Request. Chris to send through governance structure once all feedback is collected.
TCH-1929	Student Employment/Work Study	High	Matt Garland	10-Apr-17	The Technical team has the design guidance needed to begin development. We are concerned about the development schedule and are working through options to be ready for P3.
TCH-2015	SReg is behind Schedule	High	Steve Creswell	10-Apr-17	The SReg development is at risk for the revised 4/1 date. UNLV has confirmed Rebecca's continued support of SReg and SCI has responded to the open technical items. The SReg team continues to meet and has made progress towards meeting this deadline.

Milestones

Milestone	Status (RYG)	Baseline Due Date	% Complete	Date Complete
P2 Playbacks	Green	November 11, 2016	100%	11/11/2016
P2 System Testing (HCM, Payroll, FIN, Integrations)	Green	November 14, 2016 – January 27, 2017	100%	1/27/2017
Payroll Parallel (P2) Begins	Green	January 27, 2017	100%	2/3/2017
Run P3 Data Extracts & Validate	Green	January 31, 2017	100%	2/3/2017
Begin Build of P3	Green	February 6, 2017	100%	2/6/2017
P3 Playbacks	Green	March 13, 2017	100%	3/16/2017
E2E Testing (P3) Begins	Green	March 13, 2017	100%	3/20/2017
Payroll Parallel (P3) Begins	Green	March 13, 2017	100%	3/20/2017
Payroll Parallel (P3) Ends	Green	May 5, 2017	25%	
Build P4	Green	May 19, 2017 (Tentative)		
User Acceptance Testing (P4) Begins	Green	June 5, 2017 (Tentative)		
End-User Training Begins	Green	August 7, 2017 (Tentative)		
Build Production Tenant	Green	September 4, 2017 (Tentative)		
Move to Production (Go Live)	Green	October 2, 2017 (Tentative)		