



Project Status Report

Status as of March 17, 2017

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Summary

Item	Current Status	Prior Status	Status Notes
Overall Status	Yellow	Yellow	The overall status for the project remains Yellow due to Financials, Integrations (NSHE and Campus) and Financials Reporting. Please refer to the detailed status below.
❖ Overall Status – Functional Lanes	Green	Green	HCM
	Green	Green	Payroll
	Green	Green	Time Tracking
	Yellow	Yellow	Financials: Overall Status remains Yellow based on the status of Budgeting and the status of reporting. Other functional areas remain green. The initial approach to address the Payroll Accrual issue was presented with more meetings to follow to present the approach to the project team and the campus SMEs. P3 Playbacks were conducted and P3 testing preparations were completed. The focus for the following week is on P3 testing support, report development, budget configuration, and PCard configuration.
	Green	Green	Audit
❖ Overall Status – Technical Team	Yellow	Yellow	Integrations (NSHE): 2 NSHE integrations are behind schedule and we have taken steps to fast track the development to meet our P3 test cycle.
	Yellow	Yellow	Integrations (Campus): Three campuses current have integrations at risk. The PMO is monitoring the status weekly and will continue to work with the campuses until resolved.
	Green	Green	Conversion (Financials)
	Yellow	Yellow	Reporting: Reporting development continues. We continue to monitor the financial reports and are taking steps to mitigate the risk by bringing in additional resources.
	Green	Green	Security

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Item	Current Status	Prior Status	Status Notes
❖ Overall Status – Training & Outreach	Green	Green	Training
	Green	Green	Change Management/Communication
	Green	Green	Testing
Schedule	Yellow	Yellow	The status for Schedule is Yellow due to Financials. Please refer to the detailed status below.
❖ Schedule	Green	Green	HCM
	Green	Green	Time Tracking
	Green	Green	Payroll
	Yellow	Yellow	Financials: Status remains Yellow based on the status of Budget configuration and reporting.
	Green	Green	Technical Team
	Green	Green	Change Management/Outreach
	Green	Green	Audit
Budget	Green	Green	As of 2/28: SCI Hours % Complete: 74% of budget Project Plan % Complete: 76% complete
Personnel	Green	Green	The status of Personnel is Green. Please refer to the detailed status below.
❖ Personnel	Green	Green	HCM
	Green	Green	Payroll
	Green	Green	Time Tracking
	Green	Green	Financials
	Green	Green	Technical Team
	Green	Green	Change Management/Outreach
Project Risk	Yellow	Yellow	The status of Project Risk remains at Yellow due to the Financials and Technical Integrations. Please refer to the detailed status below.
❖ Project Risk	Green	Green	HCM
	Green	Green	Payroll
	Green	Green	Time Tracking

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	Yellow	Yellow	Financials. We continue to monitor several specific risks & issues: 1) WAX Support - see update. MOU submitted, still waiting for agreement on terms of MOU. 2) PERS Reduction design. Still working on reports to support the PERS configuration. 3) Payroll Accrual - ongoing issue. Solution to be presented to the project team this week.
	Yellow	Yellow	Technical Team: We have some key risks with several NSHE and campus owned integrations that have impact on this pillar. These risks are being monitored closely to prevent any impact on the timeline. All risks are documented in JIRA.
	Green	Green	Change Management/Outreach

Color Key	
Red	Project timeline is experiencing significant delay (4+ weeks) to schedule or project deliverables for critical tasks.
Yellow	Project timeline is experiencing a 2-4 week delay to the schedule or project deliverables for critical tasks.
Green	Project plans and activities are on schedule and issues and risks are being managed. Delays are less than 2 weeks for any critical tasks.

Key Accomplishments

Area	Accomplishment /Activity
HCM	<ol style="list-style-type: none"> 1. Core HCM/Compensation <ol style="list-style-type: none"> a. Configuration: Addressed the following tickets: Updated DRI Security Assignments (WCR-232), Corrected to validation reports (CNV-374, CNV-375), Configured WD28 – Worker Profile Redesign (HCM-141), Removed dashes and line breaks from all validation messages (HCM-229), Updated NSC Academic Periods and Crosswalk (HCM-255), and Updated 3 Job Profiles with corrected Compensation Grades (CNV-278). The details can be found in JIRA. b. Smoke Testing: Conducted smoke testing in NSHE3 after the WD28 update. c. Playbacks: Conducted and/or Attended Playback meetings at UNR Joe Crowley theater Monday – Thursday. d. Conversion: Conducted and Participated in bi-weekly P2 conversion calls. e. DA Review Preparation: Completed running of audit reports, fixing errors and filling in the DA Configuration Review Template - Talent. f. Conversion: Mike and Jeff are working through the Programmatic issues and Error Report Issues. The conversion team is working hard at validating NSHE data files for the P4 build. The team has signed off on all files. g. Conversion: Working Conversion JIRA tickets reported by the SME Validation team. Additionally, working on the Auto-Termination process. h. Testing: The designees spent the entire week focused on writing test scenarios. 2. Benefits <ol style="list-style-type: none"> a. Configuration: Addressed the following tickets: Updated MetLife Critical Illness Insurance Rates to look at the employees age (CNV-97) and Removed AD&D Spouse - Guardian Insurance Maximum (CNV-368). The details can be found in JIRA. b. Conversion: Working Conversion JIRA tickets reported by the SME Validation team. 3. Recruiting <ol style="list-style-type: none"> a. Configuration: Addressed the following tickets: Configured the Baseline Candidate Grid. The details can be found in JIRA. b. Configuration: Working on Offer Letter solution. 4. Absence <ol style="list-style-type: none"> a. Configuration: Configured Team Time Off in NSHE5 for review. Will need to be re-enabled after refresh this weekend. b. Configuration: Added time offs needed to solution Worker's Compensation Processing. Ticket now resides with Payroll for configuration and testing in Payroll. (HCM-96). c. Playbacks: The Absence Team was involved in P3 Playbacks for the week. d. Conversion: Working with the data team and the SMEs on validating and fixing errors on the absence balance load. e. Conversion: Working Conversion JIRA tickets reported by the SME Validation team.
Time Tracking	<ol style="list-style-type: none"> 1. Time Clocks: Had weekly meeting with Accu-Time and continued refining requirements as needed. Continuous development of data needs at the clock, configuring security, and testing of clock punches sent to Workday. Testing of employees with multiple positions

Area	Accomplishment /Activity
	<p>has begun. Provided ATS with the time entry code needed for the time blocks. Ran Maintain Invalid Time Clock Events in NSHE4 to identify unmatched punches. Working to determine why time entry code is not integrating correctly from ATS to Workday.</p> <ol style="list-style-type: none"> 2. JIRA Tickets: Multiple tickets (HCM, Testing, Conversion, Change Mgmt.). Daily monitoring of tickets is ongoing upon completion. Troubleshooting, reconfiguration, retesting and fixing of assigned tickets. 3. P3 Playbacks: Attended and participated in 3 days of Playback sessions. 4. E2E Test Planning: Verified all loaded Payroll scenarios for correct formatting. Verified that all Time Tracking testers had evenly assigned test scenarios. 5. Payroll Accrual: Worked with Financial, HCM and Payroll teams to test Payroll Accrual Solution. 6. Delivery Assurance: Worked on auditing tenant and completing documentation needed for Workday DA review.
Payroll	<ol style="list-style-type: none"> 1. Data Loads for P3 - validation issues resolved. 2. E2E Test Planning: Continued to verify all loaded Payroll scenarios for correct formatting and corrected some Integration scenarios with more detailed instructions. 3. PERS Reporting - SCI has provided logic for attaching the PERS code to a run result to support PERS reporting. 4. SCI configured mid-term academic pay and it was available for demonstration during Playbacks. SCI has confirmed we can reproduce the calculations from NSHE's test cases. Additional testing continues. 5. Payroll Parallel: The Workday half of the Practice Parallel is complete: the payroll is calculated and Workday reports are available. For the NSHE portion of the Practice Parallel, John has provided a file and SCI will update the format to work with the Compare tool. The SCI team began populating the compare tool with NSHE on Thursday. Drago and Steven got the compare tool working for the sample population and a full population. 6. JIRA Tickets: Multiple tickets (HCM, Testing, Conversion, Change Mgmt.). Daily monitoring of tickets is ongoing upon completion. Troubleshooting, reconfiguration, retesting and fixing of assigned tickets. 7. P3 Tenant: Continued smoke testing, Enter Time of all types of scenarios (i.e. Work Study, Shift Differential, Negative results, Comp time, Overtime, Exception Pay, Hazard, Holiday, multiple jobs, etc.), Logged issues found for configuration changes, Ran History Pay Calculation, Complete, Regular Calc for both Periods) and checked Pay Results for accuracy. 8. Payroll Calculations: Nightly Pay Calculations run for both pay cycles and will continue through End to End testing so testers will check Pay Results for accuracy.
Financials	<ol style="list-style-type: none"> 1. Banking <ol style="list-style-type: none"> a. Outstanding checks from the legacy system were loaded into P3 and validated by campus SMEs. b. Completed all outstanding P3 configuration and validation. c. Test scripts for P3 created for ACH and Positive Pay integrations.

Area	Accomplishment /Activity
	<ul style="list-style-type: none"> d. Consensus obtained from campuses on how best to process/handle monies that come into the bank with netted numbers. e. Banking SMEs continue to stale date their old outstanding checks. f. Developed "Touch Point Banking" for end to end testing. g. Another ACH test file was run and adjustments were made. h. First notice rules are being configured for bank statement reconciliation (on-going effort). i. Working with campus for insight for use case of WD27 "Return Payments" report. <p>2. FDM</p> <ul style="list-style-type: none"> a. Updating FDM in Workday based on load issues and coordinating with Campus users for WAX updates. b. Coordinated conversion data validations in P3 for beginning balances & journals. c. WAX updated with most recent Advantage data and has been reopened for ongoing updates - prep for P4. d. Received comments re: FDM Governance proposal from controllers. <p>3. Financial Accounting</p> <ul style="list-style-type: none"> a. Reviewing customized financial reports. b. Completed P3 reporting test scenarios and playback draft. c. Met with UNLV staff re JV loads into Advantage. d. Received and reviewed documents for period close. Period close draft circulated and received campus feedback. e. Allocations on hold pending Grants data. f. Ongoing data validation. <p>4. Budgets</p> <ul style="list-style-type: none"> a. P3 tenant loaded and validated for Budget. b. Drafted and present P3 playbacks for Financial Budget check and for HCM commitments and HR/Finance role in HCM process. c. Worked with Payroll to establish and configure leave rate earnings codes to support leave rate accounting institutions - ready for testing. <p>5. Business Assets</p> <ul style="list-style-type: none"> a. P3 Playbacks Completed. b. Currently reviewing asset scenarios in JIRA. c. Tenant validation completed. <p>6. Projects</p> <ul style="list-style-type: none"> a. Tenant validation completed. b. Reviewing P3 Test Scenarios in JIRA. c. Begin Smoke test for Projects in Nshe5. <p>7. Customer Accounts</p> <ul style="list-style-type: none"> a. Met with DRI regarding customer invoicing, tested various processes and identified additional areas for scenario development. b. Completed majority of P3 tenant validation, one pending item to resolve. c. Final review of Job Aids for Customer Accounts functional area completed. <p>8. Expenses</p>

Area	Accomplishment /Activity
	<ul style="list-style-type: none"> a. Test Scenarios are complete b. Validation is complete. On problem noted on all but one BP is that the final budget check is missing. See validation check list note. c. Travel Card - Transactions have been loaded for CSN - I have been asked to review them. d. Grants & Effort Reporting. e. Completed the P3 testing scenarios and Playback. Did further testing in P3 tenant and checked reports. f. Prepared the tester support documentation. <p>9. Procurement</p> <ul style="list-style-type: none"> a. Playback Presentations. b. P3 Scenario Verification. c. 1st phone meeting with Office Depot regarding Punch-out. <p>10. Suppliers</p> <ul style="list-style-type: none"> a. Procurement/Supplier Accounts P3 test scenarios delayed. b. Test of supplier account in-box filters working.
CM/Outreach	<ul style="list-style-type: none"> 1. Training <ul style="list-style-type: none"> a. Attended playback sessions. b. Curriculum job aid development continues with the focus on job aid design in support of End to End testing. c. Received Security Role report - updating Curriculum delivery plan to include role numbers per campus. d. Began project plan for Centralized Training Server/intranet. e. Met with TLG group for feedback about Centralized Training Server project. 2. Testing <ul style="list-style-type: none"> a. Meetings: Participated in various meetings with FIN, HCM, Payroll and Tech teams, SMEs, and PoCs. Coordinated various end to end preparation meetings. b. Team Support: Worked with the consultants, the project teams and the POCs to continue preparation efforts for End to End Playbacks and Testing. Coordinated playback meetings. Continued to help designees with their scenario templates and the loading of these scenarios. c. Continued planning of E2E testing. Continued to validate tester list for E2E and ensure testers have access to JIRA and Workday. Sent communication to testers, POCs and SMEs regarding testing and/or playbacks. Identified individuals that can be proxied as for report testing. Continued loading the scenarios into JIRA and testing JIRA for End to End. Provide demos and training at playbacks. d. Close-out of System Test: Close out continues for On hold, Not Started, and In Progress items. e. Two additional weeks of on-site testing is in progress. f. Continued discussions on User Acceptance Testing. 3. CM-Communication <ul style="list-style-type: none"> a. Onsite support and video recording coordination for P3 Testing Playbacks. b. Communicated Okta single sign on process for Workday with P3 testers.

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	<ul style="list-style-type: none"> c. Posted video recordings and PowerPoint files of P3 End to End Playbacks. d. CM Toolkit #4 out for review. e. WD 28 Toolkit shared with PoCs, CM Liaisons, and Training Liaisons.
Technical	<ul style="list-style-type: none"> 1. FIN Conversion <ul style="list-style-type: none"> a. Updated the Data Gathering Workbooks for the many Budget related data extracts based on feedback from the P3 build. b. Completed updates to the Budget related data extracts based on the revised data gathering workbooks. 2. Integrations <ul style="list-style-type: none"> a. Completed integration migrations from P2 to P3. b. Transitioned the Punch out to Dell to an integration that handles both POs and e-invoicing. c. Loaded 10 BAI (Bank Reconciliation files) into P3 for testing. d. Sent 2 test files to BOA for Expense Reimbursements. e. Meeting held to discuss the Purchase Order BIRT requirements. f. Meeting held to discuss the Check print layout (non-negotiable).

Upcoming Activities

Area	Dates	Upcoming Activities
Core HCM/ Compensation	3/20-3/24	Complete 5 Feedback / Design Enhancements Changes. Working on tickets: HCM-229, HCM-198, HCM-146, HCM-141, HCM-127, HCM-171, HCM-167, HCM-178, HCM-123, HCM-223, HCM-169, HCM-243, HCM-242, HCM-86, HCM-235, HCM-145, HCM-143, HCM-165, HCM-168, HCM-88, HCM-48, and FIN-1935.
	3/6-3/10	Manually Enter HCM Fallout Records.
	3/20-5/1	Conduct End to End Testing.
Benefits	3/20-3/24	Complete 2 Feedback / Design Enhancements Changes. Working on tickets: WCR-202, HCM-195 (Pending Requirements), HCM-189, HCM-245, and HCM-60.
	3/6-3/10	P3 Tenant Data Validation.
	3/6-3/10	Manually Enter HCM Fallout Records.
Recruiting	3/20-5/1	Conduct End to End Testing.
	3/20-3/24	Complete 5 Feedback / Design Enhancements Changes. Working on tickets: WCR-138, WCR-88, WCR-130, WCR-124, WCR-143, and HCM-70.
Absence	3/20-5/1	Conduct End to End Testing.
	3/20-5/1	E2E Testing.
	3/20-3/25	Continue work on changes to Faculty Sick Accrual. Pat met with HRAC on 1/19, and a document is being developed for review and approval before the next HRAC meeting.

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Area	Dates	Upcoming Activities
	Ongoing	Continue testing proposed solution for Worker's Comp buyback with Payroll.
Time Tracking	Ongoing	Continued work on determining and solutioning Work Study requirements.
	3/20-5/1	End to End Testing.
	3/20	Complete DA Document and post to Workday.
	3/10	Collaborate with Workday on implementing Worktag brainstorm re: Worktags for those with multiple account lines.
	TBD	John to check on OT requirements for those getting paid less than 1 1/2 times the minimum wage - needs to meet with Legal (HCM-40).
Payroll	TBD	Configure Work Study. SCI is prototyping a calculation to determine the award for a student from a generic time entry code.
	Week of 3/20	Payroll Parallel Initial Compare to begin Variance Research.
Banking	1/11/17	PayModeX integration assistance: Yvette is creating invoices for suppliers with a PayMode settlement type for each institution for further testing of the PayMode integration.
	24-Feb	B of A received the PayMode spend analysis for all 8 institutions and is working internally on next steps before reaching out to Banking project team.
	Ongoing	Positive Pay, ACH integration testing to be expanded across all institutions.
	Ongoing	Gathering transaction information to start configuring first notice rules specific to each institution.
	Ongoing	PS Check detail will be brought into WD so auto reconciliation will incorporate the PS student checks. (JIRA TCH-1911).
	6-Mar	Tenant Configuration Validation.
FDM	TBD	Develop plan for updated and verifying crosswalk mapping between P3 and P4.
	20-Feb	Consolidate feedback to FDM Governance proposal and reissue document.
		Establish Governance committee and submit outstanding requests.
Financial Accounting	30-Mar	Need to build period close by company into tenant.
		Testing F&A Lab UNLV use allocations utilizing location codes.
		Continue to develop use cases and test ISP functionality.
	30-Apr	Continue to work on month end close. Then plan on year end close.
		Shared Governance continuity plan presented to controllers - awaiting feedback.
Budgets	TBD	Develop P3 Budget SME test scenarios for budget load and maintenance.
	TBD	Continue workaround development and testing for identified budget issues include: PERS wage reductions not encumbering, paid time off posting for institutions on fringe rate accounting, leave pool fringe rates.

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	TBD	Configure and test proposed workaround for paid time off for institutions on fringe rate accounting: create separate earnings codes, set up payroll and financial rules for separate mapping.
	TBD	Configure and test budget year-end rollover configuration.
	TBD	Configure and test budget sweep allocations.
Business Assets	31-Mar	JIRA Started configure P3 for asset disposal item to alert OSP when gain on sale of Grant asset exists.
	17-Mar	Need to create/Plan EIB load of Responsible Person, Last Inventory date and Grant Disposal Requirements, and correct Asset Acquisition and Asset Class conversions. FIN-2110.
	31-Mar	Coordination and development of cut-over plan for assets. Need to address a ledger account for Sensitive Items at year end. Possibly a new ledger account is need for this conversion.
	31-Mar	Conversion - Develop mapping plan for assets in Advantage that are mapped to closed accounts.
Projects	3/31	Meeting with SME's regarding Project Phases and templates for all NSHE Institutions.
	31-Mar	Further discussion required for Project roles having adequate access to invoice detail. i.e.: Project Manager will need to see the invoice detail to be able to review the project in the level of detail necessary for a thorough review. This will be an issue for other functional areas also.
	3/31	Reviewing and compiling Project Reporting needs/requests.
	Ongoing	Started to update Project Configuration Documentation.
Customer Accounts	17-Mar	Continuing P3 validation.
	24-Mar	Preparing for P3 testing, additional scenarios for DRI customer billing being developed.
	TBD	Configure and test Receivable aging worklet.
	TBD - Ongoing	Continue development of detailed step by step procedures and high level process flowcharts.
Expenses	Ongoing	Open Jira Tickets.
	TBD	Testing Financial Admin Assistant Role postponed for WD28.
	4-Feb	WD 27 - Possible expense report changes due to new functionality.
	4-Feb	Payment Election - After go live - Audra Kane created a Jira ticket on HCM side for On-boarding.
	3/09-3/12	Begin Prep for P3 Playback.
	3/09-3/12	Smoke Test in NSHE 5.
	13-Feb	Change Request in Progress - 2 - One brainstorm one waiting on info from institution.
	2/16/2017	Expense Reports.
		WD 28 - Review new functionality.

Area	Dates	Upcoming Activities
Grants & Effort Reporting	31-Mar	Test Location Worktags - F & A Allocation. Tested general concept with Cynthia. Correct amounts calculated. Will do more in depth testing with Margaret. For the initial test for payroll, location Worktags for the 2 buildings did not appear on payroll transactions. Matt changed configuration to allow location Worktags to carry through on transaction. Payroll will run payroll for 3 employees and will see if location Worktags appear on transaction. 1/19 Tested payroll and grant Worktags appeared on transactions. In general, will need to test a larger sample for F & A allocations. Checking with Matt to test larger sample by using EIB. Will be testing this in P3.
	1/23-3/17	P3 Testing Preparation and Playbacks.
	17-Mar	Completion of outstanding JIRA tasks.
Procurement	ongoing	Continue working on open JIRA tasks.
	24-Mar	Provide BIRT layout for Contract.
	31-Mar	Development of standardized T&Cs for the Business Centers thru NSHE Legal.
	7-Apr	Procurement and Supplier Accts continue work with SReg team.
	14-Apr	Continued Discussion of PCard requirements.
	28-Apr	Report Requirements.
Suppliers	2/23/17 - 3/9/17	Began preparation of playback and test scenarios for P3.
	Complete	Testing to begin on new match configuration.
	Fin-2111 with Donna	It has been discussed with Rhonda and David T. that we will need two spend categories set up. One called "Patient Refunds" and another called "Miscellaneous Refunds". We also need two GL Clearing Accounts, one for "Patient Refunds Clearing" and the other "Miscellaneous Refunds Clearing". The reason we need these is because we cannot use a revenue category on a "Ad-hoc Payment" or "Supplier Invoice" or "Supplier Invoice Request".
	complete	Continue State Date Check clean up to become current by go-live.
Fin Conversion	3/7 - 3/21	Campus Validation of the March cycle of data extracts with updated mapping.
	Ongoing	Reviewing and working conversion JIRA issues.
Integrations	March - May	Build DA reviews.
	March	Development on the T2 Parking deduction integration for UNLV.
	March	Continue coding and unit testing of the PeopleSoft Student Financials Integrations.
	March/April	Design and coding of the Student Worker/Work Study integration.
	March	Finalize the coding on the MetLife Enrollment Integration.
	March	Continue Development on integration to PayMode (Supplier Payments).
	March	Development on the PCard and Expense Card integrations.
	March/April	Finish Design and begin Development of BIRT Reports and Form Layout.
	March	Continue Development on the DETR Integration.

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	March/April	Finalize Report and Complete Development on the PERS Employee Contributions Integration.
	March	Complete configuration on ADP Tax Filing Integrations.
Reporting	Feb/March	Continued preparation for reports to be used in E2E testing via Jira communications. Much time has been spent on communications for reports deemed ready for testing that have different/new requirements.
	Feb/March	(In Progress) 42% of HCM and FIN NSHE standard reports are in progress or complete and ready for review (15% in progress, 27% in review).
	13-Mar	Data Governance Meeting.
	22-Mar	Bi-weekly Reporting lane meeting with the campuses.
Training	11/28 - 03/13	Continue job aid assignment and review in preparation for E2E testing.
	3/13 - 3/28	Review Curriculum Deliver Plan with designees.
	03/27-04/06	Review Curriculum Deliver Plan with campus TLG member(s).
	3/13 - 3/17	Prepare communication outlining central training repository solution. Schedule meeting for week of 3/13 to answer any final questions before proceeding.
	3/20 - 3/27	Prepare project plan/checklist for implementation of the Centralized Training Server.
	3/27-4/3	Meet with NS, Systems to discuss server hardware/network requirements for Training Server.
Testing	3/20-3/31	Complete documentation to support Unit and System Testing sign-off.
	3/20-3/31	Continue discussions on User Acceptance Testing within the Test Team and PoCs.
	3/20-3/31	Participate in functional team, E2E, reporting and integration meetings.
	3/20-5/5	Monitor testing.
CM-Communication	thru Oct 2017	Weekly Project Update.
	ongoing	Central Training repository development.
	Thru mid-April	Support P3 Testing labs.
		Supervisory Organization explainer in development.

Planned Time Away

Dates	Team Member	Planned Time Away
March 20-24	Kim Beers	PTO
March 28	Mark Sonntag	PTO
April 3-7	Leslie Obourn	PTO
April 6-7	Daly Costanza	PTO
April 20-21	Daly Costanza	PTO
April 27-28	Kim Beers	PTO
April 28	Audra Kanae	PTO
May 1- 14	Elora Paik	PTO
May 15 – 26	Mike Johnson	PTO
May 18-22	Roberta Roth	PTO
June 6-9	Roberta Roth	PTO
June 12-14	Linda Moore	PTO
June 15-21	Matt Garland	PTO
June 21-23	Audra Kanae	PTO
July 3-7	Michele Meador	PTO
July 31-August 4	Kim Beers	PTO

Key Issues <A systematic and comprehensive plan has been developed and will be put in place to address the issues, as well as the timeline that we are now be driving to>

#	Key Issue	Criticality	Owner	Resolution Target Date	Resolution Plan
TCH-1930	Grant in Aid Solution	High	Chris Mercer	24-Mar-17	<p>A conceptual design has been completed for GIA. The next steps are:</p> <ol style="list-style-type: none"> 1) Confirm requirements with HRAC for online form and eligibility. Completed – Agreed to proceed with existing online form as a starting point. 2) Discuss technical options for the online form. Completed – Discussed various access challenges with Employee and Student Access. 3) Review integration options within Workday. Completed – Conceptual design revised. <p>Only outstanding task is to review the conceptual design with campus stakeholders for feedback. This meeting is being scheduled around testing.</p>
TCH-1912	Academic Pay calculations for mid-contract start/end dates	High	Marianne Bealles	10-Mar-17	<p>SCI has configured this and successfully tested NSHE’s provided scenarios. NSHE to unit test the solution in P3.</p>
HCM-8	Worktag Brainstorm: inability to limit number of Worktags available for override entry via Time Tracking	Highest	John Doetch	10-Mar-17	<p>Detailed design sessions are being conducted with Workday and the project team is identifying a go-live interim strategy.</p>
FIN-1732	Payroll Accrual	Highest	Leslie Obourn	24-Mar-17	<p>The SCI team has prototyped the solution and demonstrated it for the ESC and project team. We have not identified any new requirements or issues. Demonstration to campuses on 3/29.</p>

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#	Key Issue	Criticality	Owner	Resolution Target Date	Resolution Plan
TCH-1928	Campus Integration: Archibus (Location to employee)	High	Jackie Hess	10-Apr-17	The SCI and project team have approved the Exception Request. Chris to send through governance structure once all feedback is collected.
TCH-1929	Student Employment/Work Study	High	Matt Garland	10-Apr-17	The Technical team has the design guidance needed to begin development. We are concerned about the development schedule and are working through options to be ready for P3.

Milestones

Milestone	Status (RYG)	Baseline Due Date	% Complete	Date Complete
P2 Playbacks	Green	November 11, 2016	100%	11/11/2016
P2 System Testing (HCM, Payroll, FIN, Integrations)	Green	November 14, 2016 – January 27, 2017	100%	1/27/2017
Payroll Parallel (P2) Begins	Green	January 27, 2017	100%	2/3/2017
Run P3 Data Extracts & Validate	Green	January 31, 2017	100%	2/3/2017
Begin Build of P3	Green	February 6, 2017	100%	2/6/2017
P3 Playbacks	Green	March 13, 2017	100%	3/16/2017
E2E Testing (P3) Begins	Green	March 13, 2017	100%	3/20/2017
Payroll Parallel (P3) Round 1 Begins	Green	March 13, 2017	100%	3/20/2017
Payroll Parallel (P3) Round 2 Begins	Green	April 3, 2017		
Build P4	Green	May 19, 2017 (Tentative)		
User Acceptance Testing (P4) Begins	Green	June 5, 2017 (Tentative)		
End-User Training Begins	Green	August 7, 2017 (Tentative)		
Build Production Tenant	Green	September 4, 2017 (Tentative)		
Move to Production (Go Live)	Green	October 2, 2017 (Tentative)		