Project Status Report

Status as of February 24, 2017
Prepared by; Christopher Mercer, iNtegrate 2 Project Director; Leslie Obourn, SCI Engagement Manager

Summary

Item	Current Status	Prior Status	Status Notes
Overall Status	Yellow	Yellow	The overall status for the project remains Yellow due to Financials and Integrations (NSHE and Campus). Please refer to the detailed status below.
❖ **Overall Status – Functional Lanes**	Green	Green	**HCM**
	Green	Green	**Payroll**
	Green	Green	**Time Tracking**
	Yellow	Yellow	**Financials:** Overall Status remains Yellow, based on the status of Budget area and the Payroll Accrual issue. Other functional areas remain green. P3 testing preparation continues. The team may need some additional time beyond the 3/5 deadline to complete the development of the cross functional scenarios with HCM. The focus for the following week is on P3 preparation activities, additional budget configuration, reports development & review, and finalization of P3 testing preparation. Work continues on the Payroll Accrual issue and meetings are scheduled next week to reveal the proposed solution.
	Green	Green	**Audit**
❖ **Overall Status – Technical Team**	Yellow	Yellow	**Integrations (NSHE):** 2 NSHE integrations are behind schedule and we have taken steps to fast track the development to meet our P3 test cycle.
	Yellow	Yellow	**Integrations (Campus):** The campuses have now been given requirements for updating the project's JIRA system to allow for more timely updates and easier assistance with developing mitigation strategies. Three campuses current have integrations at risk. The PMO is monitoring the status weekly and will continue to work with the campuses until resolved.
	Green	Green	**Conversion (Financials)**

Item	Current Status	Prior Status	Status Notes
	Green	Green	**Reporting**
	Green	Green	**Security**
❖ **Overall Status – Training & Outreach**	Green	Green	**Training**
	Green	Green	**Change Management/Communication**
	Green	Green	**Testing**
Schedule	Yellow	Yellow	The status for Schedule is Yellow due to Financials. Please refer to the detailed status below.
❖ **Schedule**	Green	Green	**HCM**
	Green	Green	**Time Tracking**
	Green	Green	**Payroll**
	Yellow	Yellow	**Financials:** A budgeting demo is being developed around position budgeting for the week of 3/6. Budget unit testing may need an additional week to complete in support of the P3 cycle. Work continues on the Payroll Accrual issue and meetings are scheduled next week to reveal the proposed solution.
	Green	Green	**Technical Team**
	Green	Green	**Change Management/Outreach**
	Green	Green	**Audit**
Budget	Green	Green	As of 1/31: SCI Hours % Complete: 68% of budget Project Plan % Complete: 76% complete
Personnel	Green	Green	The status of Personnel is Green. Please refer to the detailed status below.
❖ **Personnel**	Green	Green	**HCM**
	Green	Green	**Payroll**
	Green	Green	**Time Tracking**
	Green	Green	**Financials**
	Green	Green	**Technical Team**
	Green	Green	**Change Management/Outreach**
Project Risk	Yellow	Yellow	The status of Project Risk remains at Yellow due to the Financials and Technical Integrations. Please refer to the detailed status below.
	Green	Green	**HCM**

Item	Current Status	Prior Status	Status Notes
❖ **Project Risk**	Green	Green	**Payroll**
	Green	Green	**Time Tracking**
	Yellow	Yellow	**Financials.** We continue to monitor PERS Reduction design and Payroll Accrual.
	Yellow	Yellow	**Technical Team:** We have some key risks with several NSHE and campus owned integrations that have impact on this pillar. These risks are being monitored closely to prevent any impact on the timeline. All risks are documented in JIRA.
	Green	Green	**Change Management/Outreach**

Color Key	
Red	Project timeline is experiencing significant delay (4+ weeks) to schedule or project deliverables for critical tasks.
Yellow	Project timeline is experiencing a 2-4 week delay to the schedule or project deliverables for critical tasks.
Green	Project plans and activities are on schedule and issues and risks are being managed. Delays are less than 2 weeks for any critical tasks.

Key Accomplishments

Area	Accomplishment /Activity

HCM	1. Core HCM
	  a. Configuration: Addressed the following tickets: Limit number of Sub-types assigned to Positions (WCR-83), Validation for what Sub-types can be assigned to Positions & Requisitions (WCR104), Updates to benefit document requirements in Onboarding (WCR-212), Added Ranks to Administrative Track Type (WCR-89) the details can be found in JIRA. Tickets that were reviewed but required no configuration: WCR-223.
	  b. Conversion: Conducted and Participated in bi-weekly P2 conversion calls.
	  c. Conversion: Finalized Academic Appointment file.
	  d. Conversion: The team is working on P3 Build Security Assignment updates. Kim and Betsy are supporting security assignment task and answering questions.
	  e. Conversion: Mike and Jeff are working through the Programmatic issues and Error Report Issues. The conversion team is working hard at validating NSHE data files for the P3 build. The team has signed off on all files.
	  f. Conversion: Working Conversion JIRA tickets reported by the SME Validation team.
	2. Benefits
	  a. Configuration: Addressed the following testing tickets: Worked through resolution on the following tickets and the resolution resulted in knowledge transfer or training: The details can be found in JIRA.
	  b. Conversion: Working Conversion JIRA tickets reported by the SME Validation team.
	3. Recruiting
	  a. Configuration: Addressed the following tickets: Worked through resolution on the following tickets and the resolution resulted in knowledge transfer or training: The details can be found in JIRA.
	  b. Configuration: Working on Offer Letter solution. Met with Katrina to review the offer letter solution she is configuring in NSHE3.
	4. Absence
	  a. Testing/Configuration: HCM-234, HCM 211, HCM-50 have been configured and are in re-test. Details can be found in Jira.
	  b. Meetings: Conducted and/or Participated in Cross Functional and Conversion meetings.
	  c. Conversion: Working Conversion JIRA tickets reported by the SME Validation team.

Time Tracking	1. Time Clocks: Had weekly meeting with Accu-Time and continued refining requirements as needed. Drago working with Accu-Time to connect 2 LV clocks to Accu-Time middleware. 2 clocks were delivered to SCS Reno for UNR HR to pick up and connect to Accu-Time middleware. 2. JIRA Tickets: Multiple tickets (HCM, Testing, Conversion, Change Mgmt). Daily monitoring of tickets is ongoing upon completion. Troubleshooting, reconfiguration, retesting and fixing of assigned tickets. 3. Time Tracking Working Session SCS Reno (SCI - Heather): Created new State Work Study Time Entry Code (State Non Need) to be used for students with work study funds; Tested

Area	Accomplishment /Activity
	the Payroll Calculations for accuracy for the new work study code by verifying that the allotment is deducted correctly from the work study balance accumulator. 4. Timekeepers: Communicated to Mary and John that the Timekeepers have been identified during the supervisory organization security gathering effort, and that they will be loaded into P3. They can be reviewed and updated at that time (HCM-221). 5. Meetings: Attended and participated in Cross Functional, Conversion, Student Employment and Work Study, and End to End Discussion on Payroll Cycles meetings.
Payroll	1. Pay History file completed by NSHE and reviewed by SCI. All Payroll files are now with the SCI Data team for the P3 Build. 2. Added client Nevada SUI to avoid a problem using the Workday tax code trying to limit the wages associated with SUI ER. NSHE is self-Insured and need the gross wages to continue past the limit that exists for the state. Removed the stated tax rule for Nevada and California to the SUI ER code. Need to add to deductions and state and local tax form BEFORE Data team loads payroll history. 3. E2E Test Planning: Attended prep meeting to review the test scenario template and how to build sub scenarios and the insertion onto the template; Met with Drago to discuss scenario build into JIRA template. Discussed how to include the postponed System Testing scenarios back into the template to be retested during End to End testing; Added all postponed scenarios from System Testing to the new End to End template to be loaded into JIRA for testing. 4. The team discussed and identified a Workday-delivered solution for OASDI exemption. Testing identified that an EIB will not work for the solution, so an integration is needed instead. INTP-S062: OASDI Update Integration was added to the integrations inventory. 5. Payroll Parallel: The Workday half of the Practice Parallel is complete: the payroll is calculated and Workday reports are available. For the NSHE portion of the Practice Parallel, John has provided a file and SCI will update the format to work with the Compare tool. The SCI team began populating the compare tool with NSHE on Thursday. 6. JIRA Tickets: Multiple tickets (HCM, Testing, Conversion, Change Mgmt). Daily monitoring of tickets is ongoing upon completion. Troubleshooting, reconfiguration, retesting and fixing of assigned tickets. 7. Working Session w/Steven: Fixed Overtime calculation to not calculate the overtime rate from the reduced PERS salary but to instead calculate rate on unreduced salary rate 8. Meetings: HCM Conversion Meetings (2x weekly); ADP Bi-Weekly Meeting.

Financials	1. Banking
	   a. Updated account posting rule so that Cash moves to Stale Date account prior to Unclaimed Cash ledger account. Will be tested in P3.
	   b. Consensus obtained from campuses on how best to process/handle monies that come into the bank with netted numbers.
	   c. Banking SMEs continue to stale date their old outstanding checks.
	   d. Developed "Touch Point Banking" for end to end testing.
	   e. Another ACH test file was run and adjustments were made.

Area	Accomplishment /Activity
	f. First notice rules are being configured for bank statement reconciliation (on-going effort). g. Working with campus for insight for use case of WD27 "Return Payments" report. 2. FDM a. WAX updated with most recent Advantage data and has been reopened for ongoing updates - prep for P4. b. Received comments re: FDM Governance proposal from controllers. c. Data validation for P3 underway. 3. Financial Accounting a. Reviewing customized financial reports. b. Instructions and meeting to move forward with campus integrations and P3 test planning. c. Discuss accounting treatment of key items with consultants in relation to FYE close. d. Received and reviewed documents for period close. Period close draft circulated for comments. e. Developed epics for P3 - will discuss with consultants. f. Allocations on hold pending Grants data. 4. Budgets a. Provided HCM/Budget cross training on the HCM position, hire process and payroll commitments. b. Budget SME meeting: presented new approach to balance control through use of budgets instead of actual beginning balance and the need to develop company level plan templates (the annual plan). c. Identified budget control issue with encumbrances for reduced PERS salaries and possible work-around approach - to be tested and then demonstrated for budget SMEs. d. Reconfigured budget to address budget approach to balance control and company security on plan input. 5. Business Assets a. Completed TCH Reporting review for Assets. b. Working on P3 Playback PowerPoint. c. Working on Ps End to End Test Scenarios. d. Tested Asset Report for P3 Testing Reconciliation. e. Met with UNLV regarding Asset Description Field & Legacy data. 6. Projects a. Writing P3 End to End Scenarios. b. Workday meeting regarding configuration. 7. Customer Accounts: Completed review and update of first pass at training documentation/job aids. 8. Expenses a. Worked on outstanding Jira Tickets. b. Worked on Expense Reports. c. PCard is moving forward - will pull 2 months of data for testing.

Area	Accomplishment /Activity

	9. Grants & Effort: Continued working on the P3 testing scenarios.
	10. Procurement
	    a. Playback Preparation.
	    b. P3 Epic/Scenario Development.
	    c. Updated P3 Checklist.
	    d. Tracked changes to P3 manual/updated task tracking.
	    e. BIRT Contracts Form Mockup Created.
	    f. JIRA Resolution / Closeouts.
	11. Suppliers: A test on Gifts being able to accept the Gift and Detail Worktag for Hosting to validate routing is now working.

CM/Outreach	1. Training
	    a. Curriculum plan development is progressing with the focus on job aid design in support of End to End testing.
	    b. Continue to receive requests from designees for job aids:
	       TLG member's, Tom and Kelley, met with Customer Accounts Designees
	       Linda met with Banking Designee.
	    c. Continued discussions with the Grants designee members regarding curriculum design for early Grants training in May.
	    d. Linda reviewed preliminary draft of Recruiting User guide.
	    e. Arranged to have Brooke (SCI) create Security Role report for Linda as Aleta is rolling off project and ran this report previously.
	2. Testing
	    a. Meetings: Participated in various meetings with FIN, HCM, Payroll, and Tech teams. Coordinated various end to end preparation meetings.
	    b. Team Support: Worked with the consultants, the project teams and the POCs to continue preparation efforts for End to End Playbacks and Testing. Coordinated scenario development, playback and payroll cycle meetings.
	    c. Continued planning of E2E testing. Continued to validate tester list for E2E. Sent communication to testers, POCs and SMEs regarding testing and/or playbacks.
	    d. Close-out of System Test: Close out continues for on hold, Not Started, and In Progress items.
	    e. Site visits of all P3 Testing Labs completed and documented.
	    f. Began discussion on User Acceptance Testing.
	3. CM-Communication
	    a. UAT Communications Planning.
	    b. Mapping current forms to future WD processes tool released to campuses.
	    c. P3 Testing Labs in LV (NSC and UNLV) Walk thru.

Technical	1. Integrations
	    a. Received PCard/expense card transactional file for CSN from MasterCard.
	    b. Updated Configuration on the ACH file for Expense Reimbursements with new ACH ID's from BOA.

Upcoming Activities

Area	Dates	Upcoming Activities
HCM All	Ongoing	Epic Development for P3 End to End Testing.
	2/16	Prepare P3 Playback Agenda.
		Assist with P3 build activities.
Core HCM	2/27-3/03	Complete 5 Feedback / Design Enhancements Changes.
Benefits	2/27-3/03	Complete 2 Feedback / Design Enhancements Changes
Recruiting	2/27-3/03	Complete 5 Feedback / Design Enhancements Changes.
Absence	Ongoing	Epic Development for P3 End to End Testing.
	2/16/2017	Continue work on changes to Faculty Sick Accrual. Pat met with HRAC on 1/19, and a document is being developed for review and approval before the next HRAC meeting.
	Week of 2/27/17	Test proposed solution for Worker's Comp buyback with Payroll.
Payroll	22-Feb	Practice Parallel Compare Tool Launch.
	TBD	Configure Work Study. The campus representatives are completing a survey to inform standardized requirements. Federal Work Study configuration is in progress, State Work Study requirements are needed. Walked through config demo for small group. Outstanding items: Work Study Type (WD28), new time tracking codes, multiple awards, new earnings.
	28-Feb	PERS status codes in progress with the Reporting team.
	28-Feb	Academic Pay Fit/Gap document. This will also be shared with Workday to confirm the approach. Steven has configured proration. Hope to tap into it for Academic Pay.
	10-Mar	Practice Parallel (in P2).
Time Tracking	Ongoing	Continued work on determining and solutioning Work Study requirements.
	Ongoing	Epic Development for P3 End to End Testing.
	3/20/2017	Complete DA Document and post to Workday.
	3/10/2017	Collaborate with Workday on implementing Worktag brainstorm re: Worktags for those with multiple account lines.
	TBD	John to check on OT requirements for those getting paid less than 1 1/2 times the minimum wage - needs to meet with Legal (HCM-40).
Banking	1/11	PayModeX integration assistance: Yvette is creating invoices for suppliers with a PayMode settlement type for each institution for further testing of the PayMode integration.
	24-Feb	B of A received the PayMode spend analysis for all 8 institutions and is working internally on next steps before reaching out to Banking project team.
	Ongoing	Positive Pay, ACH integration testing to be expanded across all institutions.

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	Ongoing	Gathering transaction information to start configuring first notice rules specific to each institution.
	Ongoing	PS Check detail will be brought into WD so auto reconciliation will incorporate the PS student checks. (JIRA TCH-1911).
	TBD	Is a separate bank account necessary for the separation of PS and WD checks? (JIRA FIN-2013). Not enough information yet to take to Controller's Meeting.
	10-Feb	Discussion needed on the most effective way to test ACH/Posi Pay integrations...who conducts the test? Functional testers will not be able to see the final result.
	24-Feb	Tenant Configuration Validation.
FDM	TBD	Develop plan for updated and verifying crosswalk mapping between P3 and P4.
	20-Feb	Consolidate feedback to FDM Governance proposal and reissue document.
	TBD	Establish Governance committee and submit outstanding requests.
Financial Accounting	16-Feb	Ongoing support of change requests for NSHE shared financial Worktags through P3 mapping target date.
	TBD	Testing F&A Lab UNLV use allocations utilizing location codes.
	30-Jan	Validation of data is ongoing.
	30-Jan	Continue to develop use cases and test ISP functionality.
	16-Feb	Develop month end checklist - involve staff for simulation of month end process.
	8-Feb	Shared Governance continuity plan presented to controllers - awaiting feedback.
Budgets	24-Feb	Develop new test cases for designee Unit testing of new budget control configuration.
	10-Mar	Develop and present examples of Budget SME position budget and reporting as proposed for P3. Includes sample workers and payroll cycles with commitments.
	10-Mar	Finalize position budgeting level of detail for General Ledger to payroll mapping for P3.
	TBD	Develop P3 Budget test scenarios.
Business Assets	10-Feb	JIRA Started configure P3 for asset disposal item to alert OSP when gain on sale of Grant asset exists.
	24-Feb	Tenant Configuration Validation.
	24-Feb	Need to create/Plan EIB load of Responsible Person, Last Inventory date and Grant Disposal Requirements, and correct Asset Acquisition and Asset Class conversions. FIN-2110.
	24-Feb	P3 Test Scenario Completion.
Projects	3/3/2017	Meeting with SME's regarding Project Phases and templates for all NSHE Institutions.

Area	Dates	Upcoming Activities
	3-Mar	Further discussion required for Project roles having adequate access to invoice detail. i.e.: Project Manager will need to see the invoice detail to be able to review the project in the level of detail necessary for a thorough review. This will be an issue for other functional areas also.
	3-Mar	Validate project budget conversion for current FY and MY (part of the Fin Budget).
	24-Feb	Reviewing and compiling Project Reporting needs/requests.
	3-Mar	P3 Test Scenario coordination.
	6-Mar	Writing P3 test scenarios development/coordination.
	Ongoing	Started to update Project Configuration Documentation.
Customer Accounts	TBD	Preparing for playback regarding EIB process.
	TBD	Continue development of P3 Test Scenarios.
Expenses	Ongoing	Open Jira Tickets.
	TBD	Testing Financial Admin Assistant Role postponed for WD28.
	4-Feb	WD 27 - Possible expense report changes due to new functionality.
	4-Feb	Payment Election - After go live - Audra Kane created a Jira ticket on HCM side for On-boarding.
	1/23-3/10	Begin Prep for P3 Playback.
	1/23-3/10	Begin Prep for P3 Testing.
	13-Feb	Change Request in Progress – 3.
	2/16	Expense Reports.
		WD 28 - Review new functionality.
Grants & Effort	31-Mar	Test Location Worktags - F & A Allocation. Tested general concept with Cynthia. Correct amounts calculated. Will do more in depth testing with Margaret. For the initial test for payroll, location Worktags for the 2 buildings did not appear on payroll transactions. Matt changed configuration to allow location Worktags to carry through on transaction. Payroll will run payroll for 3 employees and will see if location Worktags appear on transaction. 1/19 Tested payroll and grant Worktags appeared on transactions. In general will need to test a larger sample for F & A allocations. Checking with Matt to test larger sample by using EIB. Will be testing this in P3.
	1/23-3/10	P3 Testing Preparation.
	24-Feb	Completion of outstanding JIRA tasks.
Procurement	ongoing	Continue working on open JIRA tasks.
	3-Mar	Develop Epics/Scenarios for P3 playbacks.
	3-Mar	Provide BIRT layout for Contract.
	10-Mar	Development of standardized T&Cs for the Business Centers thru NSHE Legal.
	17-Mar	Procurement and Supplier Accts continue work with SReg team.
	24-Mar	Continued Discussion of PCard requirements.
	31-Mar	Report Requirements.

Area	Dates	Upcoming Activities
Suppliers	Complete and working	From the DA view we review our current config to reveal that exceptions were all being approved with one review even if more reviews by other were required. Therefore the BP is being corrected with the end review to be done by AP Manager. Donna and Shawn working to change.
	2/23/2017	Began preparation of playback and test scenarios for P3.
	2/23/2017	Testing to begin on new match configuration.
	Fin-2111 with Donna	It has been discussed with Rhonda and David T. that we will need two spend categories set up. One called "Patient Refunds" and another called 'Miscellaneous Refunds". We also need two GL Clearing Accounts, one for "Patient Refunds Clearing" and the other "Miscellaneous Refunds Clearing". The reason we need these is because we cannot use a revenue category on a "Ad-hoc Payment" or "Supplier Invoice" or "Supplier Invoice Request".
	On-going	Continue State Date Check clean up to become current by go-live.
	on-hold	Budget Testing.
Fin Conversion	2/17 - 2/24	Data Gathering for HR Finance Coordinator, Financials Administrative Assistant – COMPLETE.
	2/3 - 3/3	Review and Clean up Conversion JIRA tickets - In Progress.
	2/16 - 3/3	Prepare Tenant Validation checklists - In Progress.
Integrations	February	Support End to End Test Scenario Development.
	February	Continue Development on the integration to load Parking deductions from the T2 system for UNLV.
	February	Continue Design and coding of the PeopleSoft Student Financials Integrations.
	February	Finalize the Student Employment process and integration requirements.
	February	Finalize the coding on the MetLife Enrollment Integration.
	February	Continue Development on integration to PayMode (Supplier Payments).
	February	Begin Development on the PCard and Expense Card integrations.
	February	Finish Design and begin Development of BIRT Reports and Form Layout.
	February	Continue Development on the DETR Integration.
	February/March	Finalize Report and Complete Development on the PERS Employee Contributions Integration.
	February	Complete configuration on ADP Tax Filing Integrations.
Reporting	Feb/March	46% of HCM and FIN NSHE standard reports are in progress or complete and ready for review (12% in progress, 34% in review).
	Feb/March	Continued preparation for reports to be used in E2E testing via Jira communications.
	8-Mar	Reporting lane meeting with campuses (bi-weekly).
Training	11/28 - 03/13	Continue job aid assignment and review in preparation for E2E testing.
	11/28 - 03/01	Continue curriculum plan - development: next step plan mode of training, analyze campus role profiles. Security roles assigned in P3 will assist in this analysis.
	15-Mar	Receive Security Role report once security roles are complete in P3.

Area	Dates	Upcoming Activities
Testing	2/27-3/3	Complete documentation to support Unit and System Testing sign-off.
	2/27-3/3	Continue discussions on User Acceptance Testing within the Test Team.
	2/27-3/3	Participate in functional team, E2E, reporting and integration meetings.
	2/27-3/3	Continue planning for P3/End to End Testing.
	2/27- 3/6	Prepare tester information sheets for labs - locations/Wi-Fi passwords, etc..
CM-Communication	thru October 2017	Weekly Project Update.
		P3 Logistics planning.
	15-Mar	CM Toolkit #4 materials development.

Planned Time Away

Dates	Team Member	Planned Time Away
February 27-March 10	Pat LaPutt	PTO
February 27-March 3	Margaret Walsh	PTO
March 3-7	Michael Bakker	Sick Leave (Dr. Appt)
March 17	Roberta Roth	PTO
March 20-24	Kim Beers	PTO
March 28	Mark Sonntag	PTO
April 27-28	Kim Beers	PTO
May 1- 14	Elora Paik	PTO
May 15 – 26	Mike Johnson	PTO
June 6-9	Roberta Roth	PTO
June 15-21	Matt Garland	PTO
July 3-7	Michele Meador	PTO
July 31-August 4	Kim Beers	PTO

Key Issues <A systematic and comprehensive plan has been developed and will be put in place to address the issues, as well as the timeline that we are now be driving to>

#	Key Issue	Criticality	Owner	Resolution Target Date	Resolution Plan
TCH-1930	Grant in Aid Solution	High	Chris Mercer	3-Mar-17	A conceptual design has been completed for GIA. The next steps are: 1) Confirm requirements with HRAC for online form and eligibility. Completed – Agreed to proceed with existing online form as a starting point. 2) Discuss technical options for the online form. Completed – Discussed various access challenges with Employee and Student Access. 3) Review integration options within Workday. In Progress – Will be completed this week.
TCH-1912	Academic Pay calculations for mid-contract start/end dates	High	Marianne Bealles	28-Feb-17	Discussed Fit/Gap issues surrounding Academic Pay. SCI is researching options to calculate academic days by semester for campus to calculate proration. Next steps are to write up the proposed Academic Pay solution and share with Workday for confirmation.
FIN-1732	Payroll Accrual	Highest	Leslie Obourn	10-Mar-17	This solution has been escalated within NSHE, Workday, and SCI. Detailed solution sessions are in progress.
HCM-8	Worktag Brainstorm: inability to limit number of Worktags available for override entry via Time Tracking	Highest	John Doetch	10-Mar-17	Detailed design sessions are being conducted with Workday.
TCH-1928	Campus Integration: Archibus (Location to employee)	High	Jackie Hess	10-Apr-17	The UNLV team has identified questions and is working on resolution.

iNtegrate 2

#	Key Issue	Criticality	Owner	Resolution Target Date	Resolution Plan
TCH-1929	Student Employment/Work Study	High	Matt Garland	10-Apr-17	The Campuses have provided design input and are identifying a project team contact. Detailed design meetings will be scheduled for 1x/week until the specifications are finalized and an implementation plan is confirmed.

iNtegrate 2

Milestones

Milestone	Status (RYG)	Baseline Due Date	% Complete	Date Complete
P2 Playbacks	Green	November 11, 2016	100%	11/11/2016
P2 System Testing (HCM, Payroll, FIN, Integrations)	Green	November 14, 2016 – January 27, 2017	100%	1/27/2017
Payroll Parallel (P2) Begins	Green	January 27, 2017	100%	2/3/2017
Run P3 Data Extracts & Validate	Green	January 31, 2017	100%	2/3/2017
Begin Build of P3	Green	February 6, 2017	100%	2/6/2017
P3 Playbacks	Green	March 13, 2017	50%	
E2E Testing (P3) Begins	Green	March 13, 2017	50%	
Payroll Parallel (P3) Round 1 Begins	Green	March 13, 2017	25%	
Payroll Parallel (P3) Round 2 Begins	Green	April 3, 2017		
Build P4	Green	May 19, 2017 (Tentative)		
User Acceptance Testing (P4) Begins	Green	June 5, 2017 (Tentative)		
End-User Training Begins	Green	August 7, 2017 (Tentative)		
Build Production Tenant	Green	September 4, 2017 (Tentative)		
Move to Production (Go Live)	Green	October 2, 2017 (Tentative)		