



Project Status Report

Status as of February 10, 2017

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Summary

Item	Current Status	Prior Status	Status Notes
Overall Status	Yellow	Yellow	The overall status for the project remains Yellow due to Financials and Integrations (NSHE and Campus). Please refer to the detailed status below.
❖ Overall Status – Functional Lanes	Green	Green	HCM
	Green	Green	Payroll
	Green	Green	Time Tracking
	Yellow	Green	Financials: Overall Status changed to Yellow, based on the status of the Payroll Accrual brainstorm. This is impacting the Budget area. Other functional areas are green with a number of integrations moving from Yellow to Green. P3 testing preparation continues. The focus for the following week is on P3 preparation activities including remaining functional configuration in several areas, gathering of final security information, reviewing reports status, and P3 testing preparation.
	Green	Green	Audit
❖ Overall Status – Technical Team	Yellow	Yellow	Integrations (NSHE): 2 NSHE integrations are behind schedule and we have taken steps to fast track the development to meet our P3 test cycle.
	Yellow	Yellow	Integrations (Campus): The campuses have now been given requirements for updating the project’s JIRA system to allow for more timely updates and easier assistance with developing mitigation strategies. Only two campuses current have integrations at risk. The PMO will continue to work with them until resolved.
	Green	Green	Conversion (Financials)
	Green	Green	Reporting

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Item	Current Status	Prior Status	Status Notes
	Green	Green	Security
❖ Overall Status – Training & Outreach	Green	Green	Training
	Green	Green	Change Management/Communication
	Green	Green	Testing
Schedule	Yellow	Green	The status for Schedule is Yellow due to Financials. Please refer to the detailed status below.
❖ Schedule	Green	Green	HCM
	Green	Green	Time Tracking
	Green	Green	Payroll
	Yellow	Green	Financials: Status is changed to Yellow, based on the update of the Payroll Accrual Brainstorm received by Workday. The issue has been escalated with Workday and we will continue to work on alternatives to mitigate the issue. This issue is negatively impacting the team’s ability to complete their unit testing on Budgeting.
	Green	Green	Technical Team
	Green	Green	Change Management/Outreach
	Green	Green	Audit
Budget	Green	Green	As of 1/31: SCI Hours % Complete: 68% of budget Project Plan % Complete: 76% complete
Personnel	Green	Green	The status of Personnel is Green. Please refer to the detailed status below.
❖ Personnel	Green	Green	HCM
	Green	Green	Payroll
	Green	Green	Time Tracking
	Green	Green	Financials
	Green	Green	Technical Team
	Green	Green	Change Management/Outreach
Project Risk	Yellow	Yellow	The status of Project Risk remains at Yellow due to the Technical Integrations. Please refer to the detailed status below.
❖ Project Risk	Green	Green	HCM
	Green	Green	Payroll

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Item	Current Status	Prior Status	Status Notes
	Green	Green	Time Tracking
	Green	Green	Financials
	Yellow	Yellow	Technical Team: We have some key risks with several NSHE and campus owned integrations that have impact on this pillar. These risks are being monitored closely to prevent any impact on the timeline. All risks are documented in JIRA.
	Green	Green	Change Management/Outreach

Color Key	
Red	Project timeline is experiencing significant delay (4+ weeks) to schedule or project deliverables for critical tasks.
Yellow	Project timeline is experiencing a 2-4 week delay to the schedule or project deliverables for critical tasks.
Green	Project plans and activities are on schedule and issues and risks are being managed. Delays are less than 2 weeks for any critical tasks.

Key Accomplishments

Area	Accomplishment /Activity
HCM	<ol style="list-style-type: none"> 1. Core HCM <ol style="list-style-type: none"> a. Conversion: Conducted and Participated in bi-weekly P2 conversion calls. b. Conversion: The team is working on P3 Build Security Assignment updates. c. Conversion: NSHE is working through the Programmatic issues and Error Report Issues. The conversion team is working hard at validating NSHE data files for the P3 build. The team has signed off on all files except 1 file. The team is working on the Academic Appointment file. d. Conversion: Working Conversion JIRA tickets reported by the SME Validation team. 2. Benefits <ol style="list-style-type: none"> a. Configuration: Worked through resolution on the following tickets and the resolution resulted in knowledge transfer or training: The details can be found in JIRA. b. Conversion: Working Conversion JIRA tickets reported by the SME Validation team. 3. Recruiting: Configuration: Working on Offer Letter solution. Reviewing the offer letter solution in NSHE3. 4. Absence <ol style="list-style-type: none"> a. Testing/Configuration: Continued to make configuration updates based on testing, and address any system testing tickets. b. Meetings: Conducted and/or Participated in Absence Weekly, Cross Functional, Conversion, Epic Development, End to End Reporting Testing, P3 Implementation Checklist Review, and Project Checkpoint Meetings. Participated in meeting with Ron Wagner and Chad Craig from Workday. c. Absence Weekly Meeting: Reviewed documents with the Absence SMEs for inclusion in the Review Documents Step in the Request Leave of Absence BP. Discussed policy for accruals when and employee is out of Military Leave - Partial Pay. Discussed the development of scenarios for End to End Testing. d. Working Session: Reviewed Workday Community for items newly available in WD28. e. Delivery Assurance: Completed NSHE meeting with Workday Delivery Assurance.
Time Tracking	<ol style="list-style-type: none"> 1. Time Clocks: Had first weekly meeting with Accu-Time and further refined requirements as needed. 2. Testing: Continued work on tickets resulting from P2 testing. 3. Meetings: Conducted and/or Participated in Time Tracking Weekly, Cross Functional, Conversion, Epic Development, End to End Reporting Testing, P3 Implementation Checklist Review, Accu-Time Weekly Meeting, and Project Checkpoint Meetings. Participated in meeting with Workday. 4. Configuration: Decision was made during Time Tracking meeting that the Timekeeper role will be able to initiate and not approve timesheets. Made associated changes to Enter Time BP in P2. 5. Working Session: Configuration made for non-exempt monthly employees to record Overtime exceptions via time tracking; Daily monitoring for JIRA tickets (troubleshooting, reconfiguration, retesting, closing when complete); Ran several reports in Workday to

Area	Accomplishment /Activity
	<p>identify 30 test employees and their Managers (10-Student Workers/10-Classified Salary/10-Classified Hourly) to use as test subjects during the upcoming training session.</p> <p>6. Training: Prepared training materials for upcoming Time Tracking training of BCS and BCN staff; Ran several reports in Workday to identify 30 test employees and their Managers (10-Student Workers/10-Classified Salary/10-Classified Hourly) to use as test subjects.</p>
Payroll	<ol style="list-style-type: none"> 1. Added client Nevada SUI to avoid a problem using the Workday tax code trying to limit the wages associated with SUI ER. NSHE is self-Insured and need the gross wages to continue past the limit that exists for the state. Removed the stated tax rule for Nevada and California to the SUI ER code. Need to add to deductions and state and local tax form BEFORE Data team loads payroll history. 2. E2E Test Planning: Attended prep meeting to review the test scenario template and how to build sub scenarios and the insertion onto the template. 3. The team discussed and identified a Workday-delivered solution for OASDI exemption. Testing is required to confirm it. 4. Completed several iterations of P3 file validations. Final files will be available 2/10. 5. Data Extract Validation: Pay Input file - added missing column to identify all split deductions; Validation of Payroll Input for accuracy; Submitted the verified Pay Input & Academic Pay Balances files to SCI for validation which they completed and signed off on 2/8/17. 6. Working Session: Configuration of PERS reporting for accuracy of pay calculation according to NSHE's salary tables was built into NSHE1; Updated the Payroll Crosswalk to include all withholding order Workday codes for the purpose of including them in the Payroll History file extract; Daily monitoring of JIRA tickets (troubleshooting, reconfiguration, retesting, closing when complete). 7. Meetings: HCM Conversion Meetings (daily), Project Checkpoint, Integration Testing in NSHE2, iNtegrate2 Data Governance, Cross Functional 2x per week, Workday Higher Ed Project Managers Bi-Weekly Call, Payroll Working Session, Time Tracking Working Session, HCM Integrations Weekly, Epic Development 2x per week, Workday Time Tracking Brainstorm, Deduction register w/UNR IT, HCM Team Meeting.
Financials	<ol style="list-style-type: none"> 1. Banking <ol style="list-style-type: none"> a. Updated account posting rule so that Cash moves to Stale Date account prior to Unclaimed Cash ledger account. Will be tested in P4. b. Consensus obtained from campuses on how best to process/handle monies that come into the bank with netted numbers. c. Banking SMEs continue to stale date their old outstanding checks. d. Developed "Touch Point Banking" for end to end testing. e. Another ACH test file was run and adjustments were made f. First notice rules are being configured for bank statement reconciliation (on-going effort). g. Working with campus for insight for use case of WD27 "Return Payments" report. 2. FDM

Area	Accomplishment /Activity
	<ul style="list-style-type: none"> a. WAX updated with most recent Advantage data and has been reopened for ongoing updates - prep for P4. b. Presented FDM Governance proposal to controllers. c. Data validation for P3 underway. <p>3. Financial Accounting</p> <ul style="list-style-type: none"> a. Reviewing customized financial reports. b. Review and configure generic ISP Prototype. c. New Funds added to WAX and mapping spreadsheet to accommodate year-end adjustments. These funds and adjustment method will be compared against an alternative WD method in early January. d. Receiving and reviewing documents for period close. Meeting plan scheduled with consultants. e. Developed epics for P3 - will discuss with consultants. f. Testing of allocation were delayed due to proxy issues. g. All beginning balance conversion files were created and distributed to campus validation teams. <p>4. Budgets</p> <ul style="list-style-type: none"> a. Standard budget control testing by designees begun in NSHE6. Several issues with business process identified and resolved. b. Refining budget level of detail (ledger accounts) and fringe rates based on compensation plans to more closely align Workday payroll posting with budget - review by SMEs ongoing. c. Identified budget control issue with encumbrances for reduced PERS salaries and possible work-around approach - to be tested and then demonstrated for budget SMEs. d. Identified issues with approach to Balance (cash) control. Testing various approaches which will require manual updates of a ledger account to track the beginning balance for presentation to SMEs. e. Identified security and other issues with using a NSHE wide budget plan/template approach. Case logged with Workday and alternatives discussed. <p>5. Business Assets</p> <ul style="list-style-type: none"> a. Completed Testing Multibook in NSHE8 with budget enabled. b. Completed Role assignment review for TSH:NSHE REPORTING. c. Completed Multi Book Testing in NSHE8 presented to Controller's group for confirmation. d. Updated all WCR - Change Requests. <p>6. Customer Accounts</p> <ul style="list-style-type: none"> a. Created our first test EIB Cash Sale template, reviewed it with Daly, make edits and Daly uploaded it successfully to NSHE4 on 2/8/17. Daly will also upload the test file to NSHE2 so David can validate the accounting entries. <p>7. Expenses</p> <ul style="list-style-type: none"> a. Completed Expense Budget Testing for Expenses with failures on Gifts and Summer Session. b. Worked on outstanding Jira Tickets.

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	<ul style="list-style-type: none"> c. Completed on EPIC Prep. d. Completed testing for a change request for validation added to the Expense Report where a worker cannot process an expense report prior to expense line date. e. Review in process on Job Aid. 8. Projects <ul style="list-style-type: none"> a. Change requests reviewed and updated. b. Met regarding Project Hierarchy, Project roles, security and upcoming planning. 9. Grants & Effort <ul style="list-style-type: none"> a. Gathering security roles for awards and grants. b. Created and updated epics for P3 testing. c. Had an initial meeting with Linda and the training team on the Grants training strategy. 10. Procurement <ul style="list-style-type: none"> a. Verified Successful Functionality - Dell Punch-out. b. Reviewed/Developed - Job Aids. c. Reviewed Supplier Match. d. Verified BP Workflow - Receipts on Grant Sub-Awards. e. Updated P3 Checklist. f. Tracked changes to P3 manual/updated task tracking. g. Reviewed BIRT form layout for Contracts. h. Budget Testing. 11. Suppliers <ul style="list-style-type: none"> a. All P2 test Change Request Review and Complete. b. 1099 Validation complete 1/30/17. c. Full Delivery Assurance Review of BP for Suppliers in relation to SREG and Cleanup of process complete 1/25/17. d. TCH: NSHE Reporting complete 2/2/17.
CM/Outreach	<ul style="list-style-type: none"> 1. Training <ul style="list-style-type: none"> a. Campus Demos successfully completed at SA Reno and SA Las Vegas. Response continues to be excited and positive. 18 demonstrations were delivered throughout NSHE. b. Campus Demo survey responses continue to be received. 60% of responders to date had never seen Workday prior to demo - survey responses are overwhelmingly positive. c. ESC Presentation on CM/Training was delivered 2/9/17. d. Roberta and Linda met with SCS technical team members to discuss possible solutions for centralized training materials. Campuses had expressed concerns over each campus maintaining their own version in our 1/31 TLG meeting. e. A follow up to the SCS technical meeting was a discussion with Chad Craig at Workday to find support personnel and/or other customers to discuss centrally managed training. f. Curriculum plan development is progressing with Designees reviewing job aids in preparation for End to End testing.

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	<ul style="list-style-type: none"> g. Linda worked with Grants team to begin development of Grants training curriculum for delivery/training in May in preparation of Grants conversion process. 2. Testing <ul style="list-style-type: none"> a. Meetings: Participated in functional team meetings with FIN. Conducted cross-functional scenario preparation and report testing discussions with HCM, FIN, and TCH teams. b. Team Support: Updated P3 template to support copy and paste from P2 scenarios as needed. Worked with consultants to determine option for reporting security issues. c. Continued planning of E2E testing. Working to validate tester list for E2E. d. Close-out of System Test: Created issues in HCM JIRA project for HCM fail/resolution/retest items. Close out continues for On hold, Not Started, and In Progress items. 3. CM-Communication <ul style="list-style-type: none"> a. Toolkit #3 revised, releases next week. b. P3 End to End Testing Communication sent to PoCs. c. P3 Testing location walk thru at TMCC. d. Campus Demos at SA Reno and SA Las Vegas. e. P2 System Testing post-testing Survey closed.
Technical	<ul style="list-style-type: none"> 1. Fin Conversion <ul style="list-style-type: none"> a. Finalized the Award Contact and Award Schedule files for DRI, UNLV, and UNR. b. Received Worktag Extracts from WAX for P3 Build. 2. Integrations <ul style="list-style-type: none"> a. Set up the production SFTP server and send credentials to the MasterCard Team. b. Updated the Chartfields with Workday Worktag values. c. Produced Sample files from PeopleSoft of the JV load, Ad hoc payee, Ad hoc payments, and Ad hoc Bank Transactions. d. Ran the Infinisource integrations in NSHE2 for system testing. e. Successful Unit test of the Punch-out to Dell for the Catalog and Purchase Order. 3. Reporting <ul style="list-style-type: none"> a. E2E Testing of Reports strategy meeting conducted 2/9/17: <ul style="list-style-type: none"> i. Presentation of Workday report security and sharing. ii. Analysis of security groups requested for NSHE standard reports and security groups permitted for data sources. iii. Jira demo for report testing scenarios. iv. Next steps. b. Held bi-weekly meeting with Campuses.

Upcoming Activities

Area	Dates	Upcoming Activities
Core HCM	2/13-2/17	Complete 5 Feedback / Design Enhancements Changes.
		Configuring & disabling domains.
Benefits	2/13-2/17	Complete 2 Feedback / Design Enhancements Changes.
Recruiting	2/13-2/17	Complete 5 Feedback / Design Enhancements Changes.
Absence	Ongoing	Epic Development for P3 End to End Testing.
	2/16	Continue work on changes to Faculty Sick Accrual. Pat met with HRAC on 1/19, and a document is being developed for review and approval before the next HRAC meeting.
	Ongoing	Test proposed solution for Worker's Comp buyback with Payroll.
Payroll	2/17	Payroll Parallel - Need to re-engage John to pull data from Legacy. Had a meeting to discuss what was needed. His priority is Pay History, then parallel data pull.
	1/16-2/10	Produce Payroll Training Agenda and materials for Payroll training in Vegas the week of 2/13/17. Ran several reports in Workday to identify 30 test employees and their Managers (10-Student Workers/10-Classified Salary/10-Classified Hourly) to use as test subjects during the upcoming training session.
	17-Feb	Prototype OASDI-exemption solution.
	10-Feb	Pay History - Discussed Pay History with John and team. SCI to provide a Workday Tax crosswalk. Added back Fake earnings to file, removed Base for PERS.
	15-Feb	Configure Work Study. The campus representatives are completing a survey to inform standardized requirements. Federal Work Study configuration is in progress, State Work Study requirements are needed. Walked through config demo for small group. Outstanding items: Work Study Type (WD28), new time tracking codes, multiple awards, new earnings.
	28-Feb	PERS status codes in progress with the Reporting team.
	28-Feb	Academic Pay Fit/Gap document. This will also be shared with Workday to confirm the approach. Steven has configured proration. Hope to tap into it for Academic Pay.
Time Tracking	2/24	Mary and John to reach out to campuses to identify Timekeepers (HCM-221).
	Ongoing	Epic Development for P3 End to End Testing.
	2/6	Complete DA Document and post to Workday.
	3/10	Collaborate with Workday on implementing Worktag brainstorm re: Worktags for those with multiple account lines.
	TBD	John to check on OT requirements for those getting paid less than 1 1/2 times the minimum wage - needs to meet with Legal (HCM-40).

Area	Dates	Upcoming Activities
Banking	1/11	PayModeX integration assistance: Yvette is creating invoices for suppliers with a PayMode settlement type for each institution for further testing of the PayMode integration.
	Ongoing	Positive Pay, ACH integration testing to be expanded across all institutions.
	Ongoing	Gathering transaction information to start configuring first notice rules specific to each institution.
	Ongoing	PS Check detail will be brought into WD so auto reconciliation will incorporate the PS student checks. (JIRA TCH-1911).
	Controller's Meeting TBD	Is a separate bank account necessary for the separation of PS and WD checks? (JIRA FIN-2013). Not enough information yet to take to Controller's Meeting.
	10-Feb	Discussion needed on the most effective way to test ACH/Posi Pay integrations.
FDM	TBD	Develop plan for updated and verifying crosswalk mapping between P3 and P4.
		Establish Governance committee and submit outstanding requests.
Financial Accounting	16-Feb	Ongoing support of change requests for NSHE shared financial Worktags through P3 mapping target date.
	TBD	Testing F&A Lab UNLV use allocations utilizing location codes.
	30-Jan	Validation of data is ongoing.
	30-Jan	Continue to develop use cases and test ISP functionality.
	16-Feb	Develop month end checklist - involve staff for simulation of month end process.
	8-Feb	Shared Governance continuity plan presented to controllers - awaiting feedback.
Budgets	TBD	Designee Unit testing of budget control configuration.
	TBD	Test and present workaround solution for reduced PERS salary encumbrances.
	TBD	Test, present and gain SMEs approval on alternative approach to balance (cash) control budgeting.
	TBD	Develop SME unit test scenarios.
	TBD	SME unit test begins.
Business Assets	10-Feb	Need to discuss configure P3 for asset disposal item to alert OSP when gain on sale of Grant asset exists.
	10-Feb	P3 Epic planning. Need to create/Plan EIB load of Responsible Person, Last Inventory date and Grand Disposal Requirements.
Customer Accounts	2/10/2017	Compiling list of reports to be utilized for month-end and year-end processes as requested by Margaret.
	TBD	Continue testing Cash Sale EIB and document process steps as well as identify end users for security role assignment.

Area	Dates	Upcoming Activities
	TBD	Identify reports and screens to be customized for segment security and to separate grant/sponsors from customers.
	TBD	Development of P3 Test Scenarios.
Expenses	Ongoing	Open Jira Tickets.
	TBD	Testing Financial Admin Assistant Role.
	4-Feb	WD 27 - Possible expense report changes due to new functionality.
	4-Feb	Payment Election - After go live - Audra Kane created a Jira ticket on HCM side for On-boarding.
	1/23-3/10	Begin Prep for P3 Playback.
	1/23-3/10	Begin Prep for P3 Testing.
	13-Feb	Change Request in Progress – 3.
	2/16/2017	Expense Reports.
Projects	2/24/2017	Meeting with SME's regarding Project Phases and templates for all NSHE Institutions.
	3-Mar	Further discussion required for Project roles having adequate access to invoice detail. i.e.: Project Manager will need to see the invoice detail to be able to review the project in the level of detail necessary for a thorough review. This will be an issue for other functional areas also.
	3-Mar	Meet with SCI(Tazeen)Validate project budget conversion for current FY and MY (part of the Fin Budget).
	10-Feb	P3 Epic planning.
	6-Mar	Writing P3 test scenarios.
	Ongoing	Started to update Project Configuration Documentation.
Grants & Effort	31-Mar	Test Location Worktags - F & A Allocation. In general will need to test a larger sample for F & A allocations. Checking with Matt to test larger sample by using EIB. Will be testing this in P3.
	1/23-3/10	P3 Testing Preparation.
	10-Feb	Updating the security roles for Award and Grant.
	10-Feb	Completion of outstanding JIRA tasks.
Procurement	ongoing	Continue working on open JIRA tasks.
	17-Feb	Discuss PCard configuration.
	17-Feb	Develop Epics for P3 playbacks.
	24-Feb	Provide BIRT layout for Contract.
	1-Mar	Development of standardized T&Cs for the Business Centers thru NSHE Legal.
	1-Mar	Procurement and Supplier Accts continue work with SReg team.
	17-Mar	Punch-out build for P3.
	17-Mar	Report Requirements.
Suppliers	in-progress	From the DA view we review our current config to reveal that exceptions were all being approved with one review even if more reviews by other were required. Therefore the BP is being corrected with the end review to be done by AP Manager. Donna and Shawn working to change.
	1-Feb	Began preparation of playback and test scenarios for P3.

Area	Dates	Upcoming Activities
	On-going	Continue State Date Check clean up to become current by go-live.
	In Progress	Budget Testing.
Fin Conversion	10-Feb	Receive final Security Extracts from WAX and other security Workbooks for P3 Build.
	14-Feb	Rolling out 'maintenance mode' processes for conversion crosswalk updates. Developing a continuous process to incorporate new crosswalk into extract programs, running extracts, and validating extracts. Scheduling these activities.
Integrations	February	Support integration testing in System Test.
	February	Finalize I-9/e-Verify process and integration requirements.
	February	Continue Development on the integration to load Parking deductions from the T2 system for UNLV.
	February	Continue Design and coding of the PeopleSoft Student Financials Integrations.
	February	Finalize the Student Employment process and integration requirements.
	February	Finalize the coding on the MetLife Enrollment Integration.
	February	Continue Development on integration to PayMode (Supplier Payments).
	February	Begin Development on the PCard and Expense Card integrations.
	February	Finish Design and begin Development of BIRT Reports and Form Layout.
	February	Continue Development on the DETR Integration.
	February	Finalize Report and Complete Development on the PERS Employee Contributions Integration.
Reporting	February	Complete configuration on ADP Tax Filing Integrations.
	Feb/March	44% of HCM and FIN NSHE standard reports are in progress or complete and ready for review (11% in progress, 33% in review).
	13-Feb	Data Governance Meeting (bi-weekly).
Training	22-Feb	Reporting lane meeting with campuses (bi-weekly).
	11/28 - 03/01	Continue job aid assignment and review in preparation for E2E testing.
Testing	11/28 - 03/01	Continue curriculum plan - development: next step plan mode of training, analyze campus role profiles. Security roles assigned in P3 will assist in this analysis.
	2/13-2/17	Complete documentation to support Unit and System Testing sign-off.
	2/13-2/17	Start discussions on User Acceptance Testing within the Test Team.
	2/13-5/31	Participate in functional team, E2E, reporting and integration meetings.
CM-Communication	2/13-3/3	Continue planning for P3/End to End Testing.
	thru October 2017	Weekly Project Update.

Planned Time Away

Dates	Team Member	Planned Time Away
February 8-24	Michael Mangoba	PTO
February 10-17	Jim Lowe	PTO
February 13 - 24	Lauren DeVera	PTO
February 17, 2017	Roberta Roth	PTO
February 20 - 27	Sharon Thygesen	PTO
February 20-24	Mark Sonntag Taryn Doetch	PTO
February 21	Michelle Gilbertson	PTO
February 23-24	Matt Luby	PTO
February 24	Daly Costanza Andrew Ayala	PTO
February 27-March 10	Pat LaPutt	PTO
March 17	Roberta Roth	PTO
March 20-24	Kim Beers	PTO
April 27-28	Kim Beers	PTO
May 1- 14	Elora Paik	PTO
May 15 – 26	Mike Johnson	PTO
June 6-9	Roberta Roth	PTO
June 15-21	Matt Garland	PTO
July 3-10	Michele Meador	PTO
July 31-August 4	Kim Beers	PTO

Key Issues <A systematic and comprehensive plan has been developed and will be put in place to address the issues, as well as the timeline that we are now be driving to>

#	Key Issue	Criticality	Owner	Resolution Target Date	Resolution Plan
FIN-1974	WAX Support & Hosting	Highest	Steve Creswell	17-Feb-17	An additional meeting was held with UNR and the WAX development team to discuss long-term support. The details from that meeting are being documented and will be presented to SCS to facilitate a decision on developing a SLA. This should close the issue.
TCH-1928	Campus Integration: Archibus (Location to employee)	High	Jackie Hess	16-Feb-17	The UNLV team has identified questions and is working on resolution.
TCH-1919	PeopleSoft Student Financials To Workday integration is behind schedule	Highest	Leslie Obourn	17-Feb-17	Detailed design meetings have begun and are scheduled for 2x/week until the specifications are finalized and an implementation plan is confirmed.
TCH-1929	Student Employment/Work Study	High	Matt Garland	17-Feb-17	The Campuses have provided design input and are identifying a project team contact. Detailed design meetings will be scheduled for 1x/week until the specifications are finalized and an implementation plan is confirmed.
TCH-1930	Grant in Aid Solution	High	Chris Mercer	24-Feb-17	A conceptual design has been completed for GIA. The next steps are: 1) Confirm requirements with HRAC for online form and eligibility. 2) Discuss technical options for the online form. 3) Review integration options within Workday.

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TCH-1912	Academic Pay calculations for mid-contract start/end dates	High	Marianne Bealles	28-Feb-17	Discussed Fit/Gap issues surrounding Academic Pay. SCI is researching options to calculate academic days by semester for campus to calculate proration. Next steps are to write up the proposed Academic Pay solution and share with Workday for confirmation.
FIN-1732	Payroll Accrual	Highest	Leslie Obourn	10-Mar-17	Detailed design sessions are being conducted with Workday.
HCM-8	Worktag Brainstorm: inability to limit number of Worktags available for override entry via Time Tracking	Highest	John Doetch	10-Mar-17	Detailed design sessions are being conducted with Workday.

Milestones

Milestone	Status (RYG)	Baseline Due Date	% Complete	Date Complete
P2 Playbacks	Green	November 11, 2016	100%	11/11/2016
P2 System Testing (HCM, Payroll, FIN, Integrations)	Green	November 14, 2016 – January 27, 2017	100%	1/27/2017
Payroll Parallel (P2) Begins	Green	January 27, 2017	100%	2/3/2017
Run P3 Data Extracts & Validate	Green	January 31, 2017	100%	2/3/2017
Begin Build of P3	Green	February 6, 2017	100%	2/6/2017
P3 Playbacks	Green	March 13, 2017	25%	
E2E Testing (P3) Begins	Green	March 13, 2017	25%	
Payroll Parallel (P3) Round 1 Begins	Green	March 13, 2017		
Payroll Parallel (P3) Round 2 Begins	Green	April 3, 2017		
Build P4	Green	May 19, 2017 (Tentative)		
User Acceptance Testing (P4) Begins	Green	June 5, 2017 (Tentative)		
End-User Training Begins	Green	August 7, 2017 (Tentative)		
Build Production Tenant	Green	September 4, 2017 (Tentative)		
Move to Production (Go Live)	Green	October 2, 2017 (Tentative)		